

Loudoun County  
Community Service Board  
Meeting Minutes

February 10, 2011

**Members Present**

Ben Morgan	Diana Calderon
John Mullan	Denis Cotter
Dawn Rounsaville	Katrina Cole
Karen Ebersole	Laura Eilers
Kathy Farmer	Jacqui Sinicrope
Claudine Gilarski	Jennifer Wexton
Scott Zeiter	Chuck Barrick

**Members Absent**

Shaun Kelley  
Ed Senft  
Pamela Paul-Jacobs  
Liz Miller

**Staff Present:**

Tom Maynard	Heidi Gardner
Beth Shockley	Margaret Graham

Mary Margaret Meadows

**Guests Present:**

Bill Haney, CEO, ECHO	Kimberly Higginson, Loudoun County Peer Council
Roy Weidner, ECHO	
Milo Robinson, ECHO	

**CALL TO ORDER**

Ben Morgan, Chair, called the meeting to order at 6:02 P.M.

**PUBLIC COMMENT**

There were no comments from the public.

**ADDITIONS/DELETIONS TO THE AGENDA**

There were no additions or deletions to the agenda.

**EDUCATIONAL PRESENTATION**

**ECHO**

Bill Haney, CEO of ECHO presented information including 'ECHO FTE's by Funding Source and Allegra's Quarterly Newsletter. The CSB provides 33.6% of its funding and 42.8 FTEs. He also distributed an ECHO brochure and presented a short film.

### Loudoun County Mental Health Peer Council

Kimberly Higginson shared a report that outlined the activities of the Council through February, 2011. The Council began in August 2009 with much assistance from Tom Maynard. The website is [www.lcpeers.org](http://www.lcpeers.org).

## **TASK GROUP REPORTS**

### ***Executive Committee***

The Executive Committee has not met since the last CSB meeting.

Ben pointed out that a copy of the MOU between the CSB and Friends was distributed to all CSB members. He charged Mary Margaret with filing the originals. He announced that the group that would be identifying grants will be Larry Matheny, MH Residential Program Manager, Jacqui Sinicrope, representing the nonprofit community and Laura Eilers, Friends Board member. These individuals will be spearheading the effort to see what would be most promising. Once some initial decisions have been made the group will call upon other CSB members, Friends and staff to assist. He gave a special commendation to Katrina for taking the lead on this project and bringing it to fruition.

Ben also noted the *Washington Post* had an interesting piece on the changing demographics in Northern Virginia. There were some revelations for Loudoun County. For example, there is a high concentration of Asians in South Riding. We will ask Betty to try to find the article and send it (or the link) to CSB members. There are some profound changes that will cause us to rethink how we do business in the future.

### ***Program Review***

Kathy Farmer reviewed the Task Group (TG) Meeting Summary that was distributed to CSB members. The TG sent staff a follow up survey. The deadline for completion is February 11<sup>th</sup>. The TG will review responses at its next meeting, which is scheduled for February 16<sup>th</sup> at 5:00pm.

### ***Strategic Planning***

Katrina recapped the TG Meeting Summary. The Quality Improvement Quarterly Reports that the TG reviewed at its last meeting were included in the CSB meeting packet. Any questions should be directed to Heidi. The TG is revising its Work Plan. The next meeting of the TG is scheduled for May 5<sup>th</sup> at 8:30am.

### ***Public Relations***

Scott remarked that the slide show had undergone an intense review. He will forward to Tom for a final look. The next meeting of the TG is scheduled for March 7<sup>th</sup> at 5pm.

### ***Board Development***

Jacqui reviewed the Meeting Summary that was distributed at the meeting. She noted that a form was being developed for presenters of the educational presentations. The next meeting of the Committee is scheduled for March 7<sup>th</sup> at 1:30pm. Note the time change due to interviews following the meeting.

The CSB Facebook page is under construction. Betty has been working with the County Public Information Office. The CSB is exploring conducting a larger retreat resurrecting the Human Services Summit Report that was issued in 1999.

**ACTION ITEMS:**

***Approval of the Minutes of the CSB Meeting of December 9, 2010***

Jacqui Sinicrope moved to approve the minutes as written. Katrina Cole seconded the motion. The motion passed with a unanimous vote.

**INFORMATIONAL ITEMS:**

***Financial Report for January 2011***

Beth noted that the budget document was available on the County's website. She included an excerpt in the Meeting Packet along with the February 7, 2011 PowerPoint presentation by the County Administrator.

***Review of Changes in CSB Code of Ethics***

Ben noted the changes recommended for the CSB Code of Ethics. He asked that CSB members review the information and be prepared for discussion at the next CSB meeting. At that time, the issue will be on the agenda as an Action Item and the CSB will vote on it.

**REPORTS**

***Executive Director's Report***

Tom noted that the County budget process this year was like no other that he can recall. There is really not much to talk about.

On the State scene, the House and Senate versions of the budget vary in terms of how many and in what combinations there will be additional Waiver slots. Tom further commented on potential changes in CSA funding that could delay services, be an administrative burden for the CSA and increase costs to the County. Another issue could be a reduction in Medicaid rates.

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***Chair's Report***

There was not report.

**COMMENTS FROM THE BOARD**

John Mullan will take the lead in helping NAMI find meeting space.

Katrina reported that autism bills were in reconciliation at the State level, a major issue being whether services are covered by insurance. She encouraged CSB members to go to the VA Autism Report website or Facebook.

Dawn distributed an article from SAMHSA entitled *Update on Mental Health Evidence-Based Programs Online*.

Jennifer Wexton shared with CSB members that she had declined to be reappointed to the CSB because she will be running for Commonwealth Attorney.

Scott announced that he was ready to set up presentations. Please make arrangements either through him or Betty.

Claudine said that she would be happy to be involved in NAMI training.

Jacqui noted that our educational presentations help the CSB to see the linkages it has to others in the community.

ECHO is organizing a tour of worksites in March. CSB members are welcome.

**ADJOURNMENT**

Chuck Barrick motioned to adjourn; Scott Zeiter seconded the motion. The motion passed unanimously. The meeting was adjourned at 7:17 PM.

Prepared by,

Mary Margaret Meadows  
February 28, 2011