LOUDOUN COUNTY ANIMAL ADVISORY COMMITTEE
MEETING MINUTES
Wednesday, December 12, 2012
Mickey Gordon Room 215
Depot Ct.
Leesburg, VA 20176

Committee Members Present:
Donna S. Lewis, At-Large
Wendy Hooten, Algonkian
Martha Rice, Ashburn
Dr. George Washington DVM, Blue Ridge
Dr. Drew Luce DVM, Dulles

Committee Members Absent:
Dr. Leslie Sinn DVM, Catoctin
Joanne Dekker, Sterling
Michelle Zebrowski, Broad Run
Virginia Burgess, Leesburg

LCAS Staff Present:
Thomas Koenig, Director
Donna Levesque, Administrative Manager
Kim Miller, Animal Control Administrator
Adrienne Burton, Animal Control Officer
Amy Seymour, Community Relations Manager

Public Present: None

The meeting was called to order by Chair Donna Lewis at 7:06 p.m.
The minutes from Sept. 26, 2012 & Oct. 24, 2012 meeting were presented. The minutes from Sept. 26, 2012 & Oct. 24, 2012 were approved as written (5-0-4)

Public Comment: None

DIRECTOR UPDATE – Tom Koenig

- Hurricane Sandy = emergency center was activated in response; joined mass CARE team; mass CARE was; good news = no power loss to shelter; no heightened activity in the field; did receive as call from HSUS, setting up shelters in NJ & NY, looking for manpower; LC Shelter sent out a notice around the region to pass on the requests
- New Entrance signs to shelter have been up for a little over a month now; new signs on route 9; gate has hours of operation; move the gate and intercom system; initial concern around the mobility of large vehicles, but there has not been a problem
- Facility update = New septic system *should* be tied into main building by this Friday, Dec. 14, 2012; for the past 10 days repairs to HVAC and roof have been going on; start on kennels tomorrow; metal roof shed will have new roofing overlain; hopefully repairs will be complete in 3-4 weeks; Health department will not sign off on new building permit until septic issue is completed
- Interview process = Two ACO vacancies; one has been moved out to next year & one new ACO was selected and has begun working; new shelter administrator has been selected – Amy Seymour! Congrats!!!
- Holiday schedule = County has followed State guidance; closed 24, 25, & 26th of December &

New Year's Eve & Day; Shelter will be open 27th & 28th of December to public for adoption; Winter Wonder Pets promotion will be going on

Animal Control – Officer Miller

- This past month, held CPR and first aid training (for humans!); instructor was excellent
- Two months of stats presented
- Media coverage on recent cruelty case, pet duck in Hamilton killed; punishment of guilty party was pretty severe, which is positive progression in precedent setting; adjudicated in general court
- ACOs began running emergency only procedures during Hurricane Sandy; first call was for a raccoon who got into a Sterling residents home
- 2012 pet pantry concluded; worked with holiday coalition; served 310 needy families/612 pets; turnout was less this year, which could potentially be a positive turn due to economy kind of getting better, yet contributions were better than last year

Public Relations – Amy Seymour

- Have been busy volunteer-wise; Thrive program helped with the Pet Pantry (helped fill 400 goodie bags in three hours!)
- Had an outbreak of Upper Respiratory Infection (URI); volunteer hours are unstable due to this
- Running Winter Wonder Cats Promotion in December; waiving spay/neuter cost for all cat adoption during this promotion; cats end up being about $20 to adopt!

Volunteer Activity – Amy Seymour - Stephanie Gordon

- Fluctuations in volunteer numbers due to the URI outbreaks
- New hire has been able to visit many shelters; gaining insight into other local programs

Animal Shelter – Ellen Nadeau

- Pit Bull issue – Eight have been transferred to other shelters
- Pet friendly shelter trailers – In case of an emergency or disaster; shelter group and an ACO took current trailer apart to increase efficiency/reorganize; a planning committee/team will be assembled to coordinate an exercise; one Animal Advisory committee member can volunteer to sit on this new committee for the emergency planning; committee will convene early January 2013
- County just completed their mass CARE planning; Red Cross is encouraging the local county/region organizations to develop their own plans in cases where Red Cross is at capacity for our regions; getting a solid plan in place will generally take around 11 months; adjacent counties were able to set up temporary homes for people and animals during Hurricane Sandy

<u>Subcommittee Reports</u>

Laws & Ordinances

- 808 Update – Finally held a meeting w/county attorney's office; county administration was present; had a good general discussion re: the direction to move in regarding updates to this ordinance, feasibility, etc.; three main points surfaced: 1. Does the board have regulatory authority with the ordinance, 2. Standards of care with the kennels were looked at; private vs public (standards for public kennels were higher) 3. Differences in zoning definitions (state, county, board)
- 612 Update/tie in – Administrative ordinance (all the animal laws the country handles); Kennel application; certain requirements needed; go through hearings, processes, etc. special exceptions to permit process; zoning ordinances
- Subcommittee will have to wait to hear back from county attorney; will bring 808 back to subcommittee
- Discussion around the discrepancy of definitions between private and public kennels; differences amongst "close proximity" understanding

Community Outreach – None
Animal Release Rates - None

Unfinished Business - None

New Business
Nominations:
Chair, Donna Lewis, nomination by M. Rice, 2d by Dr. Luce
Vice Chair, Dr. Sinn, nomination by Dr. Washington, 2d by W. Hooten
Recording Secretary, Wendy Hooten, nomination by D. Lewis, 2d by Dr. Luce

Committee Member Informational Reports
At-Large - Donna S. Lewis – Took entire month of November and went south; was a very pleasant trip; noticed the different variety of animals in The South; showed the stickers for having fire rescue save animals that she picked up in Sterling

Algonkian - Wendy Hooten – Announcement: Going back to school next spring, able to continue documenting minutes until then, but ultimately the board will need to elicit someone else

Ashburn – Martha Rice – Information for Fairfax country volunteer recruitment; ideas for "blast" e-mails

Blue Ridge - Dr. George Washington DVM – having a knee operation in January; may not be as active on the committee

Broad Run – Michelle Zebrowski - NA

Catoctin - Dr. Leslie Sinn DVM - NA

Dulles - Dr. Drew Luce DVM – Provided donations of supplies to shelter from some of his clients. Received some issues about owning a goat; passed inquiry onto correct party

Leesburg - Virginia Burgess - NA

Sterling – Joanne Dekker - NA

Adjournment 8:21 p.m.
Next meeting, Wednesday, January 23, 2013