For the Loudoun County Fire and Rescue

Agency Number 534

Chief of the Department – Joseph E. Pozzo

6/25/2009
Date

The Loudoun County Emergency Medical Services Council, Inc.

Office of the Medical Director

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Leesburg, Virginia 20175
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John I. Morgan, MD
Leo C. Kelly, PA
Linda M. Hale, EMT/P
Jay J. Brown, EMT/P

Loudoun County Emergency Medical Services Council Inc.
Operational Medical Director Agreement

The parties listed below agree to abide by this document and the provisions set forth. This agreement is between John I. Morgan IV, MD, who will serve as Operational Medical Director and Physician Course Director, herein after referred to as OMD and the individual EMS agencies whose signatures appear on this document and who herein are referred to as the Agency. All parties agree to the following:

The Operational Medical Director (OMD) will have ultimate authority over technicians certified to practice under his license. In conjunction with the Agency and through the Office of the Medical Director, the OMD will ensure all technicians are properly trained and certified in compliance with all Virginia EMS Rules and Regulations (12-VAC5-31) as well as any additional training as required by the OMD. The OMD will also assure that any regional administrative requirements, approved by the OMD, to practice are met.

The OMD and the agency will assure that Agency personnel provide emergency medical care and participate in associated training programs while acting under the authority of the OMD's medical license and within the scope of the EMS agency license in accordance with Virginia's EMS Rules and Regulations.

The OMD and each Agency will permit agency personnel to have direct access to the OMD through the Office of the Medical Director for discussion of issues relating to the provision of patient care, application of patient care protocols, operation of EMS equipment and training issues.

The OMD through the Office of the Medical Director and each agency will establish and perform periodic and methodical run reviews for quality assurance and adherence to medical protocols. This will routinely be accomplished by authority granted to the Loudoun County EMS Advisory Council eMIC (Emergency Medical Improvement Committee), the Chairman and members of this committee shall be appointed by the Chairman of the EMS Council with the approval of the OMD.

The OMD through the Office of the Medical Director and each agency will follow established guidelines for addressing disciplinary actions of technicians, relating to patient care issues. The OMD may suspend a technician from local authorization. Each agency shall follow the guidelines as established in General Directive #2 (attached). All disciplinary actions shall be enforced by the agency leadership positions denoted in this document.

The OMD and each agency agree to provide a minimum of ninety days notice of intent to dissolve this agreement.

_____ _____

John I. Morgan IV, MD
Operational Medical Director

Date

The following agencies enter into this agreement:

AGENCY NUMBER	AGENCY
74	Lovettsville District Fire & Rescue
76	Sterling Volunteer Rescue Squad
79	Arcola-Pleasant Valley Fire Department
80	Hamilton Volunteer Rescue Squad
81	Purcellville Volunteer Rescue Squad, Inc.
397	Round Hill Volunteer Fire Department & Rescue
398	Loudoun County Volunteer Rescue Squad
453	Middleburg Volunteer Fire Department
534	Loudoun County Fire and Rescue
617	Philomont Volunteer Fire Company
624	Ashburn Volunteer Fire and Rescue Department
646	Aldie Volunteer Fire Company, Inc.
688	Sterling Volunteer Fire Department
788	Leesburg Volunteer Fire Company, Inc.
910	Hamilton Volunteer Fire Department
1041	Purcellville Volunteer Fire Department

Individual signature pages are attached.

Loudoun County Emergency Medical Services Advisory Council, Inc.

General Directive # 2

Office of the Medical Director

Origin: 01/05
Revision: 03/09

The Office of the Medical Director shall provide professional guidance, oversight and direction to the Loudoun County EMS system for emergency medical services administrative, operational, training and dispatch policies and protocols.

Members of the Office of the Medical Director shall be:

John I. Morgan IV, MD
Operational Medical Director and Physician Course Director

Leo C. Kelly, PA
Assistant Medical Director

Linda M. Hale, EMT/P
Assistant Medical Director

Jay J. Brown, EMT/P
Coordinator - Medication and Lock Security System

Donald A. Sabella, MD
Medical Advisor

The following are the responsibilities of the members of the Office of the Medical Director:

Operational Medical Director/Physician Course Director– John I. Morgan, MD

1. Must meet OEMS guidelines for Operational Medical Director and Physician Course Director
2. Shall approve all EMS protocols. Will be responsible for patient care standards, including communications, dispatch, medical protocols and training.
3. Shall be responsible for the release, corrective action or suspension of technicians.

4. Shall serve as Physician Course Director and provide oversight of all training programs.
5. Shall be available through the Office of the Medical Director for members of the EMS System to discuss issues.
6. Provide focused medical leadership in the continued development of a comprehensive, coordinated emergency medical services system in Loudoun County.
7. Serve as an advocate for high quality patient care in the EMS system.
8. Provide an effective quality improvement program for continuous system and patient care improvement. This will be accomplished through the ALS Committee, BLS Committee and eMIC (Emergency Medical Improvement Committee) in conjunction with the Office of the Medical Director.
9. Identify and maintain liaison with stakeholders in the EMS system.
10. Interact with regional, state, and local authorities to make recommendations encouraging EMS standards, needs, and requirements are met, and that the utilization of resources is optimal.
11. Participate in mutual aid, disaster planning and management.
12. Serve as non-voting member of the Fire-Rescue Commission.
13. Shall be responsible for direct observation and evaluation of technicians and students.
14. Serve as liaison with physicians and hospital staff.
15. Serve as a member of the LCEMSC.
16. Serve as a member of the LCEMSC ALS and BLS Committee.

Assistant Medical Director – Leo C. Kelly, PA

1. Serve as liaison for the OMD for all agencies and the LCEMSC.
2. Serve as Chairman of the LCEMSC ALS Committee.
3. Shall provide oversight for training courses for the OMD.
4. Shall serve as the initial contact for the OMD.
5. Shall meet on a regular basis with the OMD.
6. Develops policies and protocols for the OMD.
7. Maintains liaison with stakeholders in the EMS system.
8. Provides oversight of administrative, operational, training and dispatch guidelines.
9. Works with the Coordinator of the Medication Lock and Security System to ensure a secure and effective system.
10. Interacts with approved locally authorized ALS providers to provide key access to the medication security system of the LCEMSC.
11. Investigates any breeches in the medication security system with the appropriate notification of the appropriate authorities.

Assistant Medical Director – Linda M. Hale, EMT/P

1. Serve as the liaison for the OMD for all agencies.
2. Provides logistical support for the OMD.
3. Serve as the initial contact for the OMD.
4. Maintains records for the OMD.
5. Shall meet on a regular basis with the OMD.
6. Interacts with regional, state, and local authorities to make recommendations encouraging EMS standards, needs, and requirements are met, and that the utilization of resources is optimal.
7. Maintains liaison with stakeholders in the EMS system.
8. Develops policies and protocols for the OMD.
9. Provides oversight of administrative, operational, training and dispatch guidelines.

Coordinator - Medication and Lock Security System - Jay J. Brown, EMT/P

1. Shall coordinate the Medication Lock and Security System for the Office of the Medical Director and as representative of the LCEMSC.
2. Shall ensure appropriate records are maintained for all keys issued to Loudoun County ALS System providers.
3. Shall work with the vendor on behalf of the Office of the Medical Director and the LCEMSC to authorize the secure installation of all medication locks for the Loudoun County Pre-Hospital ALS system.
4. Shall interact with the Chairman and Treasurer of the LCEMSC to authorize the payment of any costs associated with the locks, keys and/or installations.
5. Repairs and installation will be authorized by the Coordinator.

Medical Advisor – Donald A. Sabella, MD

1. Shall serve as an advisor to specialty sub-committees or projects as may be necessary as determined by the Operational Medical Director.

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John I. Morgan, MD, OMD

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Date