ADDRESS POSTING AND IDENTIFICATION OF STRUCTURES FOR THE PURPOSE OF FIRE PREVENTION

This document is intended to provide you information to provide Public Safety a quick response to your residence in case of an emergency (i.e. Fire, Ambulance, and/or Police). The following is taken directly from the adopted ordinances of Loudoun County and is expected to give you an understanding of what is required when placing identification numbers on your house. It also is applicable for houses under construction. If you have further questions regarding this document, please contact the Loudoun County Fire Marshal's Office at 703-737-8600.

ACCESS POINTS:

Your address shall be assigned to the street from which the access (driveway) originates.

DISPLAY OF NUMBERS IN URBAN AREAS:

Each address number shall be displayed at the front entrance or the entrance which is clearly marked/visible from the street or the (driveway) providing access the house and/or building.

If the address number cannot be posted on a building in a manner that makes it clearly visible from the street, then the address number shall be displayed at the end of the driveway near the street or other areas providing access to the house and/or building.

• Letters shall not be used in addressing your property; Numbers are the acceptable/approved way of identifying your house

> Nonnumeric (e.g. fifteen thousand five hundred seventy nine) numbering of street addresses are not be permitted, except in cases where such postings are in addition to the standard numeric (e.g. 15579) posting required.

•Single-family home's address numbers shall be three (3) inches in height or larger

> Numerals (numbers) displayed on single-family dwellings shall be a minimum of three (3) inches in height and shall contrast (clearly visible) with the background on which they are posted.

• Multi-family home's address numbers shall be six (6) inches in height and one (1) inch in width

> The display of street address numbers for multiple dwelling units and commercial and industrial buildings shall be of solid numbers that are a minimum of six (6) inches in height and one (1) inch in width. Such numbers shall contrast with the background on which they are posted and shall be clearly visible from the street on which the building is addressed and also entrances to the rear of the building.

DISPLAY OF NUMBERS IN RURAL AREAS:

- **Numbers shall be three (3) inches in height or larger**

  In rural areas, address numbers on structures shall be metal, reflective if possible, and large enough (not less than three inches) to be seen night, day, and from a distance.

- **Dark numbers over light background is the best for visibility**

  Address numbers on the structure shall be numerals (e.g. 15579). Numbers shall not be spelled out (e.g. fifteen thousand five hundred seventy nine).

  Numbers shall contrast with the background. (Example: Dark numbers over a light background provides the best visibility).

  Numbers shall be posted in an area not subject to being covered by vegetation (limbs, vines, etc.). Posting areas shall be maintained regularly to ensure the numbers are visible during all hours of the day. Numbers shall be located so that they are visible from the driveway or access points to the structure.

- **Every address shall be posted at the address and at the entrance of the driveway**

  Numbers shall be posted on each address. Should the numbers not be visible from the roadway, then additional numbers shall be posted at all access points to the structure.

- **If your house sets more than 100 feet from the road, the entrance to the driveway shall also be marked with the address**

  Structures that are located more than 100 feet off the road shall have the address number located at the entrance to the driveway that intersects with the road/street that the address connects to, but separate from the mailboxes.

- **If more than one address is off one driveway, then all access points need to be posted with the address of each house and/or building**

  If more than two structures are addressed off of one driveway, each driveway shall be posted (with a directional arrow if needed) with its own address number.

POSTING OF ADDRESS REQUIRED:

Addresses shall be temporarily posted for any addressable structure under construction prior to the first inspection. Addresses shall be permanently posted prior to occupancy.