

# LOUDOUN COUNTY FIRE OPERATIONS COMMITTEE

## Committee Meeting

17 February 2016

1900 hours

**DTCI Large Conference Room, 801 Sycolin Road**

The February meeting of the Loudoun County Fire Operations Committee was held on Wednesday, February 17, 2016. FOC Chairman Cook presided and called the meeting to order at 7:06 p.m. The following attended:

Co. 1/20	Jim Cook
Co. 2	Buddy Colby
Co. 4	<b>Absent</b>
Co. 5	<b>Absent</b>
Co. 6	Miguel Quijano
Co. 7	<b>Absent</b>
Co. 8	<b>Absent</b>
Co. 9	Chris Meier
Co. 10	Robert Honec
Co. 11/18/24	David Short
Co. 12	<b>Absent</b>
LCFFA	Jasen Dodson
LCFR:	AC Johnson, DC Nally, Captain Scott Brazier and Christine Langley-Obaugh
Guest:	Gary Myers

### Public Comments

No public comments.

### Approval of Previous Meeting Minutes

A motion was made by Company 9 to approve the January minutes. The motion was seconded by Company 10. The motion passed and the minutes were approved.

### Chaplain's By-Laws, Procedural Manual and SWP

Gary Myers, Chair of the Chaplain's Committee, presented regarding the Chaplain's By-laws, Procedural Manual and SWP. Gary stated that the materials have gone before the EMSOC and AOC and several suggestions were made. Regarding page 5, qualifications for Chaplains, an amendment was made as follows: "must be ordained as clergy, leader of a recognized religion or a layperson with a letter of good standing

within their religious denomination to work as a Chaplain in the community”. On page 10 regarding transportation, an amendment was made as follows: “sponsoring agency leadership” will replace “Chief”.

Chair Cook made a motion to accept as written. The motion was seconded by Company 2. A discussion occurred. Chief Nally asked questions regarding the Chaplain’s Committee and the SWP. Gary Myers relayed information regarding membership into the Chaplain’s Program with the goal to have one Chaplain in each station.

Chair Cook called for a vote on the motion. The motion carried, 8-0-0-5.

### **Chair’s Report**

None

### **LCFR Department Report -Deputy Chief Michael Nally**

#### **COG Senior Operations Chiefs**

- Thursday, February 4<sup>th</sup> Teleconference
  - No agenda submitted or minutes disseminated.
  - Roundtable discussion during conference call.

#### **NOVA Senior Operations Chiefs**

- Thursday, February 4<sup>th</sup> Teleconference
  - See attached minutes.

### **Apparatus**

### **CURRENT PROJECTS:**

- Drop-in number program
  - GO has been released and no reported issues
- Utility 619
  - Is in service and was very useful during the blizzard
- Brush 626
  - Was placed in service just prior to the Blizzard.
- Hazmat Support 619
  - PO cut
  - Pre-Construction meeting complete
  - Waiting for start date
  - Hope for a late spring early summer delivery date
- 2 Tankers (Middleburg & Kirkpatrick)
  - PO cut
  - Pre-Construction meeting complete
  - Waiting for start date.

- Hope for a late spring early summer delivery date

## **FUTURE PROJECTS:**

- Kirkpatrick Engine
  - In the planning stage and should have a PO cut Summer 16'
  - Delivery in late Winter 17'
- Kirkpatrick Ambulance and replacement of 40053, 40054, 40055
  - In the planning stage and should have a PO cut April 16'
  - Delivery in late Winter 17'
- Replacement of Hazmat 619
  - When the committee is performing the post paint inspection on the Hazmat Support, we will start the planning process.
  - PO should be cut by July 16'
  - Delivery in late Spring 17'

## **Volunteer Battalion Chief Program**

### **January 2016**

24 of 31 nights were covered by VBC's (77%)

Short- 5  
Shultz- 4  
Starling- 4  
Stephens- 4  
Graham- 3  
Davis- 2  
Firmin- 2  
Cook - 0  
Buchanan- 0  
LCFR- 7

## **County Meter Program**

Based on the information provided last month, this section will be discontinued.

## **Significant Incident Reports**

- 12-22-15 111 S. 29<sup>th</sup> Street – Purcellville (Inc. #201528636)
  - Structure fire – Chief Dryden (Purcellville Fire) **\*SIR is pending**
- 12-29-15 37146 Mountville Road – Philomont (Inc. #201529205)
  - House fire – Chief Dryden (Purcellville Fire) **\*SIR is pending**
- 01-13-16 24566 James Monroe Hwy – Aldie (Inc. #201601874)
  - Barn Collapse – BC Menzenwerth **\*SIR is pending**
- 01-24-16 41266 Cotter Ct – Lucketts (Inc. #201601979)

- House Fire – BC Kelley
- 01-30-16 42787 Klondike Ct – Brambleton (Inc. #201602677)
  - House Fire – BC Martin
- 02-01-16 18179 Lincoln Rd. – Purcellville (Inc. #
  - House Fire – BC Pisauro **\*SIR is pending**

### **Chamber of Commerce Valor Awards**

The Valor Awards will be held April 7<sup>th</sup>. Chief Nally distributed envelopes today to BC's which will go to Valor Award Recipients in Sterling Fire, Sterling Rescue and Purcellville. Please distribute the invitations so members can RSVP.

### **LCFR Training Report – Captain Scott Brazier (January Information included)**

#### **Fall 2015 Fire Fighter I & II**

- Registration for the Fall 2015 Basic Firefighter I & II Course closed on September 4, 2015. Class began on September 14, 2015, with a roster of 26.
- There are currently 24 students who continue with the program to date.
- FF I and II Written and Practical testing has been completed. Two students need to re-test their FF II written test which is scheduled for Tuesday, February 16<sup>th</sup>. This will be the first re-test for each student.
- Mayday class began on February 8<sup>th</sup> and will conclude on February 14<sup>th</sup>.
- Graduation night is being held at the Cornerstone Church on Thursday, February 18<sup>th</sup> and Family Day is scheduled for February 20<sup>th</sup> which will mark the end of the Fall certification program.
- Lt. Boyd Morris is the Course Coordinator and Lead Instructor. He can be reached at [boyd.morris@loudoun.gov](mailto:boyd.morris@loudoun.gov)
- Lt. Michael Smith is the Co-Course Coordinator and also a lead Instructor. He can be reached at [robert.m.smith@loudoun.gov](mailto:robert.m.smith@loudoun.gov)

#### **Spring 2016 Fire Fighter I & II**

- Registration for the Spring 2016 Basic Firefighter I & II Course was opened on January 6, and closes on March 1, 2016.
- 24 applications have been submitted as of February 11<sup>th</sup>. 8 applications are fully complete and qualified while 16 applications still need documentation to be submitted.
- March 5, 2016 is the first day of the Spring Fire School

#### **Monroe Tech.**

- MTC Fire and EMS Classes resumed on August 31, 2015.
- **The Fire Fighter Certification Program:**
  - There are nine students enrolled and eligible for certification in this class.

- Students have completed HMO and EMR and have moved into the fire certification program as of January 4, 2016. They are currently studying ladders and hose. As Module I skills testing is scheduled for April 14, Ms. Sokol is encouraging stations to work with their MTC students during duty crews and training sessions to help perfect ladder, SCBA, hose, search, and rope skills.
- **The EMT Certification Program:**
  - There are currently eight students who continue with this program, of which 7 are eligible for certification.
  - Students have completed Trauma and have successfully finished Module III as of February 1. Students are progressing into Medical Assessment.
- **Program Information:**
  - LCPS Instructor Sandy Sokol is MTC's Course Coordinator and Lead Instructor. She can be reached at [sandra.sokol@lcps.org](mailto:sandra.sokol@lcps.org)

**Ongoing/Completed/Cancelled Courses**

- Fall 2015 FF I & II Basic Certification School-Ongoing
- NFPA 472-Hazardous Materials Operations-February 2016 Class-Ongoing
- LCFR Ice Rescue Technician-Ongoing
- Fire Instructor-Level II-LCFR-Ongoing
- Fire Instructor-Level II-Purcellville-Ongoing
- NFPA 1021-Fire Officer Level I-Completed
- ICS-300-FS601-Nov 7-8, 2105-Completed
- ICS-400- FS601 December 19-20, 2015-Completed
- NFPA 472-Hazardous Materials Operations-November 2015 Class-Completed
- NFA Leadership I-Completed
- VDFP LPG Emergencies \*\*Pilot Program\*\*-Completed
- EVOC I, II, III- Hamilton VRS- November 22-23, 2015-Completed
- VDFP HTR-Intro. to Technical Rescue-Module II-Completed
- LCFR NOVA Manual Review-Completed
- Swift Water/Ice Rescue Awareness-Completed
- LCFR Injury Reporting-January 23, 2016-Postponed Due to Blizzard

**Classes Being Offered**

Fire Behavior/Flashover Recognition	Ongoing- Contact BC Gottholm <a href="mailto:Bernard.gottholm@loudoun.gov">Bernard.gottholm@loudoun.gov</a>
Fire Behavior/Flashover Recognition	February 27, 2016 Regis. closes February 19, 2016
NFPA 1403 Compliance Officer	February 27, 2016 Regis. closes February 12, 2016
Fire Officer- Level II	February 27-April 9, 2016 Regis. closes February 19, 2016
NFPA 1002 EVOC I, II, III	February 27-28, 2016 Regis. closes February 22, 2016
Spring 2016 Firefighter I & II Basic Certification Course	March 5-August 13, 2016 Regis. closes March 1, 2016

VDFP HTR- Confined Space Level I	April 9-10, 2016 Regis. closes March 25, 2016
NFPA 472-Hazardous Materials Operations	April 30-May 21, 2016 Regis. Closes April 15, 2016

**In addition, as of this afternoon, Captain Brazier reported that a Fire Officer III class will start April 23<sup>rd</sup> and will run for five consecutive Saturdays. Registration will close on April 8<sup>th</sup>. An additional class will be held in June.**

### Training Center MISC

\*\*Sexual Harassment Prevention for Supervisors/Officers—To register for this class, please provide your name, station #, email address, rank/title, and a brief statement requesting this course in an email to [lauren.hartman@loudoun.gov](mailto:lauren.hartman@loudoun.gov). You will receive instructions from Lauren as to how to access this online course.

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\*\*Check the VDFP Website ([www.vafire.com](http://www.vafire.com)) for current information and a listing of classes being offered in other jurisdictions such as: *No classes to report that will benefit Loudoun County at this time.*

### Upcoming Events from Around the State

2016 Virginia Fire Rescue Conference	Virginia Beach	February 24-28, 2016
An Evening with Chief Goldfeder	Winchester	March 11, 2016
Fireground Survival Program-(Goldfeder)	Winchester	March 12, 2016
2016 Spring Regional School	Albemarle High School	March 19 & 20, 2016
2016 NFA In-State Training	Salem	April 5 & 6, 2016
2016 NFA In-State Training	Norfolk	April 12 & 13, 2016
22nd Annual Caroline Co. Regional School	Milford	April 16 & 17, 2016
Rockingham Regional Fire School	Harrisonburg	April 23 & 24, 2016
VA Dept. of Forestry Statewide	Farmville	May 25-28, 2016
Wildfire Academy		

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### **Committee Reports**

- **Equipment Standards Committee: Chief Stephens**

Captain Davis will be taking over as Chair of this Committee.

- **Communications Committee: Chief Quijano**

Chief Quijano stated that Communications Committee met on Tuesday. A meeting will be held on Saturday regarding all the different inputs. The training plan for Alpine and Orion are still in the development phase.

- **Health & Safety Committee: Chief Quijano**

The next meeting will be held in March.

- **Training Committee: Chief Graham**

Chair Cook advised that he heard from Chief Tobia and due to several conflicts, Chief Graham has stepped down from the Training Committee. Chair Cook has spoken to some about filling this position as a representative is needed. Chair Cook asked for recommendations from the FOC.

Chair Cook asserted that beginning with Spring Fire School, Chief's will be updated monthly on a student's progress.

Chief Johnson stated that he will most likely make a formal recommendation to the Executive Committee in the future regarding members of the training committee, specifically to include the training officer representatives from individual stations.

- **IAFF: Scott Stonesifer**

Nothing to report.

## **Old Business**

### **Dispatch Algorithm Committee:**

The Executive Committee agreed to form this committee. Chair Cook relayed that the committee will have one representative from EMSOC, FOC, and LCFR and one or two system wide members. Chair Cook stated that the FOC will need to select a representative. It should be noted that most likely Chief Parker will get with each individual company to discuss possible in-house changes as well. Chris Kordek was nominated to be the representative for the FOC. Chair Cook also mentioned that Chief Stephens is also interested. Chief Cook proposed that he put forward to the EC, Chief Stephens as the FOC representative with Kordek as the at-large representative.

Chief Johnson reminded the FOC that the committee will be bound by the NOVA Manuals. Chief Johnson also reiterated that currently, the opportunity for changes are limited. Chief Johnson stated that the Standards of Coverage Workgroup that was formed with Chief Salazar and Dr. Morgan will look at EMS Algorithms. There is a potential for overlapping according to Chief Johnson, however, we will all need to work together.

## **New Business**

### **Rules of Order:**

Chief Cook stated that the recommendation from the Executive Committee was for the FOC to also establish Rules of Order. Chair Cook would like to take the FOC Rules of Order to the March EC Meeting. Chair Cook instructed all to read

through the Rules of Order and provide feedback so that a draft Rules of Order for the FOC can be reviewed and approved in March.

**ATL Funding:**

Chair Cook stated that Company 2 and Company 11 are the only two companies that have given Mary Maguire all documentation required to be able to release the 2015 funds. The funds are awaiting distribution, however, information must be received by Mary prior to the delivery of funds. A meeting was held with Mary Maguire last week and every Treasurer has been contacted at least three times. Chair Cook reiterated the importance of having Company Treasurers provide this information in a timely fashion.

**Chaplain By-Laws, Procedural Manual and SWP:**

See above

**Equipment Standards Committee:**

Captain Davis has approached Chief Cook as they are getting ready to spec three tankers and there are exceptions on those tankers. Captain Davis does not feel comfortable as a LCFR employee asking himself, as Chair of the Committee, about exceptions on the tankers. Captain Davis specifically inquired regarding voting and appeals process. Chairman Cook polled the FOC regarding whether or not an appeals process would be necessary. An appeals process may actually appear in another place according to Chief Stephens.

**Heavy Rescue Service Delivery Workgroup:**

Chief Johnson stated that part of the Strategic Plan, specifically goal 6B, was to identify and address gaps in heavy rescue service delivery. Chief Johnson reminded the FOC that action was taken, in that, a rescue was placed in service full time and it was moved from Company 13 to Company 20. Chief Johnson stated that the Operations Chief was to establish a working group to define the expectations, roles and outcomes for heavy rescue incident types and system differences. The Heavy Rescue Group will also identify the tools and training required to successfully perform the heavy rescue mission. The Heavy Rescue Group will identify the most strategic of heavy rescues to meet response time objectives and will forward deployment recommendations to the Operations Chief. The Heavy Rescue Group will formulate draft policies for the heavy rescue program and will forward same to the Operations Chief.

Chief Johnson stated that the workgroup will be comprised of one member of the EC, one FOC representative, one EMSOC representative and four at-large members (two career and two volunteers). Chief Johnson stated that this passed at the EC level.

Chief Cook and Chief Johnson agreed that the workgroup will help establish standards for heavy rescues and provide guidance.



Chief Cook offered himself as well as Miguel for recommendations for this workgroup from the FOC. No objections to this recommendation were offered.

**Council Delegate Comments:**

Chief Cook raised the issue of certification review. He will be reaching out to Chiefs in the near future.

Company 10: An email was received regarding face pieces and fit testing. Discussion ensued. The County may continue to show members in the system even though the members are no longer in the system. Chief Johnson stated it is important to clarify if there is an issue regarding the records.

Chief Johnson relayed that they are close to determining whether or not a change will occur from Centrelearn to Target Solutions. Centrelearn will continue to be used until June or July. Target Solutions will most likely give us a better distance learning platform. Chief Johnson stated there is a fire side to Target Solutions that will allow for station training as well as regional training. Chief Johnson said in addition, there was also a record management component. Lastly, Chief Johnson stated that there is an increase in cost, but the possibilities with Target Solutions are endless.

The next Executive Committee meeting is February 23, 2016 at 7:00 p.m. and the next Fire Operations Committee meeting is March 16, 2016 at 7:00 p.m.

Respectfully submitted,  
Christine Langley-Obaugh, M.Ed., CVA  
Executive Liaison