

# LOUDOUN COUNTY FIRE OPERATIONS COMMITTEE

## Committee Meeting

15 June 2016

1900 hours

**DTCI Large Conference Room, 801 Sycolin Road**

The June meeting of the Loudoun County Fire Operations Committee was held on Wednesday, June 15, 2016. FOC Chairman Cook presided and called the meeting to order at 7:03 p.m. The following attended:

Co. 1/20	Jim Cook
Co. 2	Bob Dryden/Scott Radcliffe/Buddy Colby
Co. 4	Eric Carroll
Co. 5	<b>Absent</b>
Co. 6	Miguel Quijano
Co. 7	Russell Furr
Co. 8	Rick Pearsall
Co. 9	Chris Meier
Co. 10	Bobby Isaacs/Robert Honec
Co. 11/18/24	David Short
Co. 12	Rob Berka
Co. 17	<b>Absent</b>
LCFFA	Jeremy Mader
LCFR:	AC Johnson, DC Nally, Captain Scott Brazier and Christine Langley-Obaugh

### Public Comments

No public comments.

### Approval of Previous Meeting Minutes

A motion was made to approve the May minutes. The motion was seconded and passed with two changes.

### Chair's Report

Chief Cook stated that there will be a work session with the Executive Committee this coming weekend to discuss the new CAD. In addition, a presentation on records management will be conducted by Captain Lamb.

Active Directory accounts and training were also discussed.

Chief Cook stated station visits will most likely occur beginning July 1<sup>st</sup>. An email will be forthcoming regarding dates.

## **LCFR Department Report -Deputy Chief Michael Nally**

### **COG & NOVA Senior Operations Chiefs Committee**

COG Senior Operations Chiefs

- Thursday, June 2, 2016 Teleconference

NOVA Senior Operations Chiefs

- Thursday, June 2, 2016 - Teleconference

### **Apparatus**

Current Projects:

- Hazmat Support 619
  - o PO cut
  - o Pre-Construction meeting complete
  - o Waiting for start date.
  - o Hope for a late summer delivery date
- 2 Tankers (Middleburg & Kirkpatrick)
  - o PO cut
  - o Pre-Construction meeting complete
  - o Waiting for start date.
  - o Hope for a late summer delivery date
- Drop-In Number Project
  - o All County-owned heavy apparatus now have drop-in numbers.
- New Ambulance (A623)
  - o Replacement of 40055
  - o Finalizing contract with Fesco
  - o Incorporates some design changes to patient care compartment after input from numerous current providers/end-users
  - o Expected delivery by late Fall

Future Projects:

- Kirkpatrick Engine
  - o In the planning stage and should have a PO cut Summer 2016
  - o Delivery in late Winter 2017
- Kirkpatrick Ambulance and replacement of 40053, 40054
  - o Will determine time-line after 40055 works its way through construction/build process
- Replacement of Hazmat 619

- o When the committee is performing the post-paint inspection on the Hazmat Support, we will start the planning process for the replacement of HM619.

- o PO should be cut by Fall2016

- o Delivery in late Fall 2017

Miscellaneous:

- Annual Testing

- o Ladder Testing & Hose Testing ( September 12th-16th )

- o Pump Testing (Work in progress )

- o Cot Testing (August 23rd and 24th )

- o Amkus Testing (10/3, 10/4, 10/5)

**Volunteer Battalion Chief Program**

April 2016 - 23 of 30 nights were covered by VBC's (76.66%)

Graham- 5

Cook - 4

Davis- 4

Shultz- 4

Short- 3

Starling- 3

Stephens- 3

Buchanan- 0

Firmin- 0

LCFR- 7

May 2016 - 25 of 31nights were covered by VBC's (80.65%)

Graham- 3

Short- 3

Davis- 5

Firmin- 3

Cook - 2

Shultz- 4

Starling- 5

Buchanan- 0

Stephens- 0

LCFR- 6

**Significant Incident Reports**

Several pending review for dissemination.

## **LCFR Training Report – Captain Scott Brazier**

### **2016-1 Firefighter I & II**

- The Spring 2016 Firefighter I & II Certification Class began on March 5, 2016, with 28 students.
- Currently, 25 students remain in class. One dropped due to injuries, and two have now dropped due to family/work obligations.
- Students are studying vehicle extrication, scene size-up, search and rescue, forcible entry, fire attack and suppression, ladders, ropes and knots, and ventilation.
- All students were successful at the completion of their Module II testing on May 21, 2016.
- Fire Behavior and Flashover training will be conducted on June 11, 2016.-
- Live Fire Burn #1 is scheduled for June 25, 2016.
- Lt. Michael Smith is the Course Coordinator and Lead Instructor. He can be reached at [robert.m.smith@loudoun.gov](mailto:robert.m.smith@loudoun.gov)
- Lt. Boyd Morris is the Co-Course Coordinator and also a Lead Instructor. He can be reached at [boyd.morris@loudoun.gov](mailto:boyd.morris@loudoun.gov)

### **Monroe Tech.**

- MTC Fire and EMS Classes resumed on August 31, 2015.

#### **-Fire Fighter Certification Program:**

- There are 9 students enrolled and all are eligible for certification in this class.
- All students were successful in their written and practical exams at the completion of their State FF I testing held on May 27<sup>th</sup>. FF II State testing was held on June 7<sup>th</sup>. Results are pending.
- MTC's Fire I & II students are scheduled to attend the Mayday! Firefighter Down! class with Class 16-1 during the summer which will begin on August 1, 2016.

*\*Due to a change in MTC FF I & II curriculum which is mandated by the Virginia Department of Education, stations will see the return of the skills sign off books that will need to be signed off as each student completes skills training while at their stations. Originally, the MTC FF I & II curriculum consisted of 360 hours to complete certification (to include EMR and HMO). The Va. Dept. of Ed. has increased that hourly requirement to 560 for students to earn certified high school credits. Since there aren't enough hours in the school year to reach this 560 hour objective (unless we removed the EMR program), skills books that can be signed off at the station level will qualify as time in training toward the 560 hour requirement for each student. At the end of the school year, these skills books that have been signed off at the stations will be used as verification to the Department of Education that student training hours were completed.*

#### **-EMT Certification Program:**

- There are currently eight students who continue with this program, of which 7 are eligible for certification.

- The Module 5 (County Final) written exam was administered on May 20, and practical's were administered on May 24, 2016. All seven eligible students were successful in the testing session.
- State testing is scheduled for June 22, 2016 at the Monroe Tech School Building at their Pierson-Vue Testing Center.

**- Program Information:**

**Both classes have ended for the summer----Graduation was held on June 8!  
Congratulations to the MTC students for honoring the program with another  
successful year!**

- Current applications submitted and approved so far equal 20 for the EMT program, and 11 for the fire program. Students are working on affiliation and physicals to qualify for the program.
- Ms. Sokol will be sending out a reminder letter to each fire chief that is sponsoring an MTC student for the 2016/2017 school year. This letter will be sent during the first week of August asking for verification of affiliation of the students who have registered for the class. As you know, affiliation is the key to staying enrolled in the MTC program. Sandy also sends heartfelt thanks to the stations for supporting the students and the program over the last school year!
- LCPS Instructor Sandy Sokol is MTC's Course Coordinator and Lead Instructor. She can be reached at [sandra.sokol@lcps.org](mailto:sandra.sokol@lcps.org)

**Ongoing/Completed/Cancelled Courses**

- FF I & II Basic Certification School-Class 16-1-Ongoing
- LCFR Swift Water Rescue-Technician-Ongoing
- VDFP HTR-Rope Rescue-Level I-Ongoing
- NFPA 1021-Fire Officer-Level III-Completed
- VDFP Fire Officer II (Hybrid)-Purcellville VFC-Completed
- NFPA 472-Hazardous Materials Operations-May 2016 Class-Completed
- Effective Meeting and Presentation Skills-FMO-Lisa Braun-Completed
- NFA-Leadership II-**Cancelled-Low Enrollment**

**Classes Being Offered**

Fire Behavior/Flashover Recognition	Ongoing- Contact BC Gottholm <a href="mailto:Bernard.gottholm@loudoun.gov">Bernard.gottholm@loudoun.gov</a>
NFA- Decision Making for Initial Company Operations (DMICO)	June 14-15, 2016 Regis. closes June 6, 2016
VDFP- EVOC I, II & III Hamilton Stations 605/617	June 18-19, 2016 <a href="http://bit.ly/1QJNjUD">http://bit.ly/1QJNjUD</a>
EVOC Train the Trainer Update Class Registration is through the VDFP website <a href="http://www.vafire.com">www.vafire.com</a>	June 22, 2016 Regis. closes June 20, 2016
NFPA 1021-Fire Officer-Level III	June 25-August 27, 2016

Purcellville VFC	Regis. through VDFP website
NFPA 472 Hazardous Materials Operations-July	July 6-July 30, 2016 Regis. closes June 24 <sup>th</sup>
NFPA 1002-Driver/Operator Pumper	July 9-August 6, 2016 Regis. closes July 1, 2016
VDFP Heavy Technical Rescue-Level II	July 23-24, 2016 Regis. closes July 8, 2016
VDFP Heavy Technical Rescue-Introduction to Technical Rescue-Module II ( <b>Weekday Class</b> )	August 8-10, 2016 Regis. closes July 29, 2016
Communicating with Your Community FMO-Lisa Braun	August 27, 2016 Regis. closes August 16, 2016

### **Training Center MISC**

\*\*Sexual Harassment Prevention for Supervisors/Officers—To register for this class, please provide your name, station #, email address, rank/title, and a brief statement requesting this course in an email to [katie.clark@loudoun.gov](mailto:katie.clark@loudoun.gov). You will receive instructions from Katie as to how to access this online course.

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\*\*Check the VDFP Website ([www.vafire.com](http://www.vafire.com)) for current information and a listing of classes being offered in other jurisdictions such as: No classes to report during this period.

-Fire Officer IV: July 23-August 15, 2016-Fairfax County Fire Training Academy-Register thru VDFP....

### **Upcoming Events from Around the State**

Structural Collapse Technicians Course                      Virginia Beach                      October 15-22, 2016

*The 19th Annual Virginia Fallen Firefighters and Emergency Medical Services Memorial Service will be held on Saturday, June 4, 2016 at the Richmond International Raceway Complex's Main Exhibition Hall.*

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### **Committee Reports**

- **Equipment Standards Committee: Chief Stephens**

Nothing to report

- **Communications Committee: Chief Quijano**

Per Chief Quijano, the Communications Committee Meeting was cancelled.

- **Health & Safety Committee: Chief Quijano**

Nothing to report, however, please ensure you are distributing informational bulletins.

- **Training Committee: Captain Radcliffe**

Captain Radcliffe stated that the Training Committee finalized the Training Enrollment and Wait Lists SWP. A brief overview regarding the percentage method was provided. Discussion ensued.

- **Dispatch Algorithm Committee**

No report.

- **IAFF: Jeremy Mader**

Firefighter Brighton Englehart was involved in a serious motor vehicle crash while off duty in Pennsylvania. A go fund me account has been established. An update on Firefighter Englehart was provided.

## **Old Business**

### **Social Media Draft SWP and Use of Personal Electronic Devices Draft SWP:**

Chief Cook advised that we may have the revision available by the next meeting.

### **Rules of Order:**

The Rules of Order have been completed.

## **New Business**

### **Ballistic Vests:**

Chief Johnson stated that the Draft SWP has been provided for action. According to Chief Johnson, vests were obtained on a grant through NVERS. Chief Johnson stated that the vests have a five year shelf life. An informational bulletin was distributed and describes where the vests will be located. Chief Johnson stated the vests will not be worn on routine calls, but will be utilized strictly for RTF. Chief Johnson stated helmets are being considered.

Chief Johnson stated the EMSOC passed the SWP with a few minor wording changes. The wording changes were revealed and discussed.

Chief Quijano made a motion to accept the Ballistic Vests SWP. Chief Cook seconded the motion. Chief Cook stated that this SWP ties right into the Active Shooter policy. Discussion ensued. The motion passed 10-0-0-2.

**After the Fire Brochure:**

Chief Cook advised that Chief Hale has the *After the Fire Brochures* should anyone request them for dissemination to those that have had a fire (post-fire). Chief Nally provided brochures for review.

**Committee Member Comments:**

Chief Johnson stated Dr. Toon's resignation will be effective June 24<sup>th</sup>.

Regarding bio hazard pick-ups, the pick-ups are supposed to occur within four days, however, this has not been occurring. Chief Johnson informed the FOC that the contract is actually under Department of General Services. Chief Johnson advised that Chief Salazar has provided the phone number and email address for the company via email. Chief Johnson stated to please advise if any issues arise.

Chief Johnson stated effective July 1<sup>st</sup>, OEM is moving out of Fire and Rescue officially. Chief Johnson further stated the Department name will be Loudoun County Fire and Rescue. Chief Johnson explained that Kevin Johnson will report directly to the County Administrator.

Company 8 thanked everyone for their prayers for the Lickey family.

August 21<sup>st</sup>: 60<sup>th</sup> Anniversary Celebration for Philomont

HIPAA Videos: Discussion regarding the possibility of new HIPAA training.

The next Executive Committee meeting is June 28, 2016 at 7:00 p.m. and the next Fire Operations Committee meeting is July 20, 2016 at 7:00 p.m.

Respectfully submitted,  
Christine Langley-Obaugh, M.Ed., CVA  
Executive Liaison