TABLE OF CONTENTS

Program Levels...........................................3
Code of Conduct..........................................4
Program Outline........................................5
AR Contact................................................5
Advisory Boards.........................................6
Program Registration...............................7
Files, Cancellation, Late Fees..................7
Movie Madness.........................................8
Spare Time Bowling...................................9
Active Trips............................................10

THE ADAPTIVE RECREATION PROGRAM of Loudoun County Parks, Recreation and Community Services provides a variety of recreation and leisure opportunities for individuals of all abilities and skill levels.
PROGRAM LEVELS

LEVEL 1
Participants with mild disabilities
No assistance managing any terrain.
Can maintain their own personal hygiene without assistance.
Can follow multiple step instructions.
Able to convey feelings, desires and emotions.

LEVEL 2
Participants with moderate disabilities
No assistance with level surfaces.
Can maintain their own personal hygiene with verbal cues.
Can follow single step instructions.
Able to convey feelings, desires and needs with picture cues or ASL.

LEVEL 3
Participants with severe disabilities
Assistance or self propelled device.
Personal hygiene with some assistance.
Can follow instructions with assistance.
Able to convey feelings, desires and needs with picture cues or ASL.

LEVEL 4
Participants who are medically fragile
Full assistance and/or self propelled device.
Personal hygiene with full assistance.
Limited comprehension.
Able to convey feelings, desires and needs with full assistance.

WHY PROGRAM LEVELS?
The safety and well being of our participants is paramount and we want them to get the most out of every activity offered.
A participant may start our programs at a certain level but over time their life skills, mobility, and cognitive abilities may change.
We assign levels to our activities based on research and experience.
Please contact us if you have any questions about your participant.
PARTICIPANT CODE OF CONDUCT

Be respectful to peers, staff, volunteers and public.

Listen and follow all directions from staff and volunteers.

Stay with your assigned group and leader.

Keep hands and feet to self.

Use friendly language and tones of voice.

Use equipment and supplies appropriately.

NOTICE
It is the goal of the Adaptive Recreation program for all participants to have an opportunity for a safe and enjoyable experience. Failure to follow the code of conduct may result in verbal/written warnings, suspension or removal from future activities and programs. At any time, should Adaptive Recreation staff be concerned that a program or activity is not in the participant’s best interest or well-being, staff will contact the participant and/or caregiver to discuss available options.
PROGRAM OUTLINE

PROGRAM VISION
To provide individuals of all abilities with opportunities to choose participation in leisure programs, which may enhance their quality of life and foster respect for and acceptance of diversity within the community.

PROGRAM MISSION
Our mission is to provide a safe, nurturing and fun environment for individuals of all abilities. We strive to create opportunities that foster individual growth and success; building partnerships with participants, families and the community for new, innovative, successful and inclusive opportunities.

PROGRAM IMPLEMENTATION
Adaptive Recreation staff categorize all activities by skill level in an effort to provide safe and successful activities for all participants, staff and volunteers. In order to maintain safety and success, we ask you to carefully consider your participants’ needs.

MODIFICATIONS
If you require a reasonable modification for any type of disability in order to participate in PRCS Adaptive Recreation activities, please contact

Maria Auger:
703.771.5013; maria.auger@loudoun.gov
FINANCIAL SUPPORT FOR PROGRAM PARTICIPANTS
For qualifying families financial support may be available in order to help with program participation. Limited scholarships are available from the Friends of Adaptive Recreation (FAR) Advisory Board as well as other County entities.

ADVISORY BOARDS

FRIENDS OF ADAPTIVE RECREATION, INC. (FAR)
Volunteer board members meet to discuss events, community awareness, fundraising, advocacy and sponsorships. FAR welcomes community involvement. For more information please contact our Program Coordinator, Maria Auger: 703.771.5013; maria.auger@loudoun.gov

SPECIAL OLYMPICS VIRGINIA LOUDOUN COUNCIL
Area 14 Special Olympics Council meets to provide support in areas of public relations, outreach, volunteer coordination and more. The council is open to and welcomes community involvement. For more information please contact: megan.mccullough@loudoun.gov

VSA ARTS OF LOUDOUN COUNTY
BOARD OF DIRECTORS
This volunteer board meets to plan future visual and performing events, workshops, community awareness and fundraising. VSA strives to promote the creative power of the people. For more information please contact: Kellie Goossens: 540.338.7973; kellie.goossens@loudoun.gov www.vsaloudoun.org
**FINANCIAL SUPPORT FOR PROGRAM PARTICIPANTS**
For qualifying families, financial support may be available to help with program participation. Limited scholarships are available from the Friends of Adaptive Recreation (FAR) Advisory Board as well as other County entities.

**REGISTRATION DATES**
Loudoun County Parks and Recreation Spring programs registration begins on May 16th, 2019.

**WEBTRAC INSTRUCTIONS**
1. Go to: WWW.LOUĐOUN.GOV/WEBTRAC
2. Log in with your username and password
3. On the upper left, click “Search” and select “Activity Enrollment”
4. Find your Activity# and type in the six-digit# in activity number box with section “01”
5. Add the activity to your cart and select participating family member
6. Proceed to checkout page and pay the full or the minimum balance shown
7. Submit payment and collect receipt
8. You will receive a receipt through e-mail

**FILES, CANCELLATIONS, LATE FEES**

**PARTICIPATION FILE RENEWALS**
Please continue to be diligent with the renewal process of your participant files. It is imperative for the safety of all that we maintain current information on all participants. When you receive a packet in the mail or email, please complete and return all required information. If you register for a program without updated forms, you may not be allowed to participate in Adaptive Recreation activities until your file is updated with current paperwork.

Adaptive Recreation now has completely digital forms for participant use. Use text below:

https://lfportal.loudoun.gov/Forms/adaptiverecadultform

**CANCELLATION AND REFUND POLICY**
If you cancel a class 15 or more days before the start date, a full refund, minus a 15% administrative fee (maximum of $15) will be offered. If you cancel an activity 14 or fewer days before the start date, a refund of 50% will be offered. Cancellation requests must be submitted in writing. The request should be dated and sent by email to the Program Coordinator, Maria Auger.

**LATE FEES**
In an effort to provide quality customer service and efficiency, please note that a $15 per participant late fee will be assessed for every fifteen minute time frame after the designated pick-up time.

**TRANSPORTATION**
Space is limited! Transportation is handled on a “First come-First served” basis.
MOVIE MADNESS

(16 & up, Levels 1,2,3) Join us at a nearby theater to see a current hit movie! Before the show enjoy dinner with great friends! Movies will be decided closer to the date of the showing.

FRIDAY MOVIES:
Friday, June 7th  Activity # 441730-01
Friday, August 9th  Activity # 441730-02

Drop Off: 5:00PM at Leesburg Office
Pick Up: TBA at Leesburg Office
Fee: $25.00

Please bring $20 for dinner and additional money for snacks at the theater.

Specialist: Benjamin Curtis
SPARE TIME BOWLING

(16 & up, All Levels) Relax on a Friday afternoon with bowling! This program teaches the basics of the game, promotes socialization and community awareness.

FRIDAY BOWLING:
Friday, June 7th    Activity # 441710-01
Friday, August 9th Activity # 441710-02
Friday, August 23rd Activity # 441710-03

Drop Off: 2:30PM at Village Lanes, Leesburg
Pick Up: 4:30PM at Village Lanes, Leesburg

If you work at ECHO and need transportation to bowling on Friday, please report request while registering. Bus departs at 2:15PM from ECHO on Fridays.

No transportation provided AFTER bowling. Participants must be picked up at Village Lanes unless registered for post bowling Movie Madness program.

Fee: $25.00
Specialist: Benjamin Curtis
1. DINNER & ARTS: THE PIRATES OF PENZANCE (OR THE RASCALS OF THE RAPPAHANNOCK)  
(16 & up, Levels 1, 2, 3) The Pirates of Penzance with a delightful twist! Gilbert and Sullivan’s beloved comic operetta is as appealing today as it was over a century ago. This exciting show, at the Riverside Theater, includes a fancy dinner and a great way to connect with friends.

Date: Sunday, June 2nd  
Location: Riverside Theater, VA  
Drop Off: 11AM at Leesburg Office  
Pick Up: 7:00PM at Leesburg Office  
Fee: $90.00  
Activity #: 441731-01  
Specialist: Benjamin Curtis

2. MINI GOLF & ICE CREAM  
(Ages 16 and up, level 1 & 2) Let’s enjoy the summer weather while playing mini golf at an outdoor course and go out for ice cream afterwards. Please bring additional money for ice cream.

Date: Wednesday, June 5th  
Location: Ashburn  
Drop Off: 5:00PM at Leesburg Office  
Pick Up: 8:30PM at Leesburg Office  
Fee: $20.00  
Activity #: 441748-01  
Specialist: Benjamin Curtis

3. DINNER & ARTS: SOUTH PACIFIC  
(16 & up, Levels 1, 2, 3) Set against the dramatic background of an idyllic South Pacific island during WWII, Rodgers and Hammerstein’s South Pacific intertwines the themes of romance, duty, and prejudice. This exciting show, at the Riverside Theater, includes a fancy dinner.

Date: Sunday, August 4th  
Location: Riverside Theater, VA  
Drop Off: 11AM at Leesburg Office  
Pick Up: 7:00PM at Leesburg Office  
Fee: $90.00  
Activity #: 441731-02  
Specialist: Benjamin Curtis

4. RIVER TUBING  
(16 & up, Levels 1 & 2) Spend a hot summer day cooling off floating down the river in West Virginia! We will hit the river in our tubes and float for a few hours enjoying the water. Pack a lunch, sunscreen, towel and a change of clothes.

Date: Saturday, August 17th  
Location: Watermelon Park, VA  
Drop Off: 10:00AM at Leesburg Office  
Pick Up: 3:30PM at Leesburg Office  
Fee: $50.00  
Activity #: 441749-01  
Specialist: Benjamin Curtis