

Loudoun County Community Services Board Meeting Minutes

**Loudoun County  
Community Services Board**  
Meeting Minutes – January 11, 2018

**Members Present**

Alonda Alloway  
Linda Bailey  
Staci Bostic  
Sharon Hamilton

Elahe Hessamfar  
Jodi Kinney  
Amy McMullen  
Neil McNerney  
Renee Murray

Laura Obradovic  
Paige Reitz  
Sharad Tandale  
Angelo Wider  
Birgit Zepf

**Members Absent**

Vanessa Cooper  
Shawn Lacey

Bidisha Roy  
Scott Zeiter

**MHSADS Staff Present**

Margaret Graham  
Michelle Petruzzello

Joe Razzano  
Cheryl Watson

**Public Present**

Paul Donohue, ECHO, Inc.  
Yolanda Lemon, LCPS Special Education Teacher

**CALL TO ORDER**

- The Loudoun County Community Services Board (LCSB) Chair called the meeting to order at 6:00 PM.

**APPROVAL OF THE MINUTES**

- A modification was requested and agreed upon to the Services Development Committee Summary Report contained within the December 2017, LCSB Business Meeting minutes. A motion was then made for approval of the December 2017, LCSB Business Meeting minutes. The motion was seconded and passed.

**INFORMATIONAL ITEMS**

- Please remember to notify Kelly Hartless at least 3 business days in advance of Committee and other LCSB related meetings so that the public calendar may be updated.
- A photograph will be taken of all Board Members to update the LCSB webpage at the next Business Meeting on February 15, 2018.
- LCSB New Member Orientation is scheduled for January 24, 2018, at 4:00 PM in the Birch Conference Room at Trailview.
- The VACSB Legislative Conference is scheduled to occur January 16-17, 2018, in Richmond, Virginia. LCSB Chair, Angelo Wider, and LCSB Members Alonda Alloway and Linda Bailey are registered to participate, as well as various MHSADS staff members.
- The Third Annual LCSB Meet and Greet is scheduled to occur April 12, 2018.
- The VACSB Training Conference is scheduled to occur May 2-4, 2018, in Portsmouth, Virginia.
- The VACSB Policy Conference is scheduled to occur October 3-5, 2018, in Roanoke, Virginia.

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**PUBLIC COMMENTS**

Loudoun County Public Schools Special Education Teacher, Yolanda Lemon, introduced herself to members of the Loudoun Community Services Board and shared that she and her husband are developing a business plan to launch a business that would assist local high school students with intellectual/developmental disabilities transition into the workplace. Yolanda expressed her desire to network with LCSB Board Members, as well as her appreciation for any guidance members may be able to share.

**BOARD MEMBER ANONYMOUS CENSUS**

LCSB members in attendance participated in an anonymous census to identify the number of current members who have received, or are the family member of someone who has received, a mental health, substance use or developmental disability service. Those members who were not present will be provided an opportunity to complete the census at the next LCSB Business Meeting in February. The results of the census will then be compiled and available for Executive Committee review in March 2018.

**RESCHEDULED FEBRUARY LCSB BUSINESS MEETING**

In order to have an opportunity to hear the County Administrator's Budget Presentation scheduled to occur February 14, 2018, and plan appropriately for upcoming Budget Public Hearings, a motion was made to reschedule the next LCSB Business Meeting to Thursday, February 15, 2018. The motion was seconded and passed.

**CCC PLUS UPDATES**

Commonwealth Coordinated Care Plus (CCC Plus) is a new Medicaid program that provides medical, behavioral, substance use disorder, and long term services and supports all under one program. CCC Plus is now operating statewide, effective January 1, 2018. The Department has yet to receive any reimbursement through the new managed care organizations, but will report any issues to the Finance Committee.

**CCJB/MENTAL HEALTH DOCKET UPDATES**

Amy McMullen, who also serves as the Chair of the Community Criminal Justice Board (CCJB), provided further updates to the LCSB surrounding recent activities related to the development of a mental health docket in Loudoun. Mental Health dockets are specialized court dockets that are part of an innovate model in which defendants are held accountable for their actions while gaining the tools they need to better manage their mental health needs and live healthier lives without criminal justice involvement.

Amy explained that the application to create the docket has not yet been submitted, so while the tentatively reported potential launch date of February 2018 does not appear likely at this time, good progress on this initiative continues to be made.

In addition, Amy shared that the Judges in Circuit Court have recently stated their willingness to support a Drug Court Program in Loudoun. First steps include convening a meeting to discuss the eligible population(s) that would be served by this program. Jim Freeman is also preparing an Informational Item for a Board of Supervisor's Finance Committee meeting in February 2018.

**VIRGINIA DEPARTMENT OF BEHAVIORAL HEALTH AND DEVELOPMENTAL SERVICES AUDIT (VADBHDS)**

Every year the Department of Mental Health, Substance Abuse and Developmental Services (MHSADS) signs a Performance Contract with VADBHDS. The Department was recently notified that VADBHDS Representatives would conduct an onsite audit the week of January 29 –February 2, 2018. This audit is primarily focused on the business/financial operations of the Department. We are the last of the Northern VA/Winchester Region localities to be audited. While a significant amount of time has lapsed since our last audit with VADBHDS, the Department looks forward to the opportunity to review its financial and other business operations systems and make improvements, as needed. Further information surrounding initial audit findings will be shared with the LCSB at the February Business Meeting.

**MTM CONSULTATION-SAME DAY ACCESS**

In order to implement a Same Day Access program in Loudoun, The Department will participate in a GAP Analysis facilitated by MTM Consultants for the purpose of reviewing our current intake processes. The participants of the Gap Analysis process are front line clinical and administrative staff. Managers/supervisors are intentionally excluded from this phase of the process to allow front line staff to share their impressions of current systems freely.

After the Gap Analysis is complete, the Department will identify staff members, to include specific managers/supervisors to participate on a ‘Rapid Cycle Change Team.’ This group will work collaboratively with MTM Consultants to develop recommendations for implementing a Same Day Access Program.

**UPCOMING COMMUNITY EVENTS**

Members reviewed the most current LCSB Events Calendar. Jodi Kinney requested that the calendar be updated to reflect upcoming Budget Public Hearing dates. In addition to those events on the calendar, the following community happenings were shared by those in attendance:

- MHSADS Facility/Ridgetop Circle Tour: An opportunity to walk-through the Department’s newest facility in Sterling, VA on January 17, 2018, from 11:30 AM to 12:30 PM.
- Non-Profit Showcase: A networking event and opportunity to learn about local nonprofits scheduled to occur at Top Golf in Ashburn, VA on January 18, 2018, from 8:00 AM to 10:00 AM.
- Martinis Matter: A fundraiser to benefit Boulder Crest Retreat for Military and Veteran Wellness in Loudoun County at River Creek Club in Leesburg, VA on January 27, 2018, from 5:00 PM to 10:00 PM.

**DIRECTOR’S REPORT**

Department Director, Margaret Graham, reviewed the Director’s Report contained within the meeting packet. The following items were highlighted:

- Members reviewed the upcoming County Administrator’s Budget Presentation and Budget Public Hearings. MHSADS has identified potential budget enhancements in the areas of Case Management, Prevention /Intervention, Early/Intervention, and contract dollars for Mental Health Skill Building and the development of an online resource platform.
- The LCSB plans to have members present at all three Public Hearing Sessions to speak in support of the Department’s priorities as well as the County’s compensation/classification

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study findings. Further discussion and planning will occur at the upcoming LCSB Business Meeting in February 2018.

- Members received a copy of the 2018 VACSB Annual Report. Information specific to the Department of MHSADS is contained on page 18 and Region II information can be found on page 14.
- Department staff resources will be made available to support the Board in drafting a white paper outlining the benefits of Medicaid Expansion to individuals in the local community with behavioral and developmental health issues as well as Loudoun County Department of MHSADS.
- The first draft will be developed by MHSADS staff and sent to the LCSB Executive Committee for an initial review.

### EXECUTIVE COMMITTEE

There was no Executive Committee Meeting in January 2018.

### SERVICES DEVELOPMENT COMMITTEE REPORT

Neil McNerney shared the following informational updates with the Board:

- The Public Service Announcement (PSA) contest is still ongoing and the deadline to submit a video is February 28, 2018. Loudoun County Public Schools is providing the names of student judges to evaluate video submissions.
- A RFP has been posted for Mental Health Outpatient Services.
- The Committee is awaiting the County Administrator's Budget Presentation in hopes that funding for the online resource database will be included as an enhancement request for FY 2019.

### POLICY COMMITTEE REPORT

There were no Policy Committee Meetings in December 2017.

- LCSB Chair, Angelo Wider, reported that department assistance was being provided to develop a letter for distribution to the 2018 VA State Legislature outlining both state and local priorities impacting those with behavioral and developmental disabilities.

### FINANCE COMMITTEE

Linda Bailey reported no further financial updates from the committee beyond what had been discussed as part of the January 2018 LCSB Business Meeting.

- The LCSB Chair announced Linda Bailey's resignation as Chair of the Finance Committee, but emphasized that Linda will continue to serve as an active member of the Loudoun Community Services Board. LCSB Chair, Angelo Wider, expressed his appreciation to Linda for her service to both the Board and the Community in fulfilling this important role.
- Effective immediately, Jodi Kinney has agreed to assume the responsibilities of Chair of the Finance Committee. The LCSB Chair conveyed his appreciation to Jodi for serving in this role.

### ADJOURNMENT

- The Chair asked for a motion to adjourn the meeting. A motion was offered, seconded and carried. The meeting adjourned at 7:54 PM.

Prepared by,

Kelly Hartless – February 5, 2018

Approved By: \_\_\_\_\_

Date: 02/15/2018

Next Meeting: March 8, 2018 at 6:00 PM