

MEMORANDUM
COUNTY OF LOUDOUN

DATE: June 6, 2014

TO: Department and Agency Heads

FROM: Tim Hemstreet, County Administrator

SUBJECT: Action Report of the June 4, 2014 Board of Supervisors' Business Meeting

Listed below is a summary report of the Board's action taken at its June 4, 2014 Board of Supervisors' Business Meeting. Please work with your staff to follow through on the Board action as noted.

- ADOPTION OF CONSENT AGENDA
Supervisor Buona moved that the Board of Supervisors adopt the following items on consent: 1a, 2 (as amended), 3, 6, 7a, R-2, R-3, R-4, R-5, and R-6. (Seconded by Supervisor Volpe. The motion passed 7-0-2, Supervisors Higgins and Letourneau absent for the vote.)

- ADDITIONS/DELETIONS
No additions/deletions.

- CHAIRMAN'S INFORMATION ITEMS
The Chairman had no information items to present.

- I-1 PARKS, RECREATION AND COMMUNITY SERVICES - VOLUNTEER LOUDOUN OUTSTANDING VOLUNTEER AWARDS PRESENTATION
Steve Torpy, Interim Director of Parks, Recreation and Community Services, made a brief presentation on the Volunteer Awards and noted that each year, the Volunteer Loudoun Board of Directors accepted nominations of outstanding individuals and groups who selflessly gave of their time and provided exceptional volunteer service. The mission of Volunteer Loudoun was to change lives and strengthen communities through volunteerism in Loudoun County. The Board of Directors of Volunteer Loudoun (a 501c (3) organization formerly known as the Loudoun County Volunteer Center and Loudoun Volunteer Services) had recognized outstanding volunteer service by Loudoun residents since the 1990's. Throughout the years, the categories for outstanding volunteer service had evolved to reflect the diversity of community service needs and volunteer response. He thanked all the members of the Volunteer Loudoun Board of Directors and a special thanks to Carol Barbe, the current President of Volunteer Loudoun. Loudoun County Chamber of Commerce President Tony Howard emceed the 2014 presentation. The following are the 2014 Outstanding Volunteer Award Recipients: Bryon F. Andrews, III- Outstanding Adult Public Safety Volunteer; Kristen Ellery-Outstanding Adult Volunteer;

Loudoun Literacy Council - Adult Literacy Program Volunteers; Outstanding Adult Volunteer Team - Longtime VSA Arts of Loudoun Board Members Outstanding Organization; CAST Crew -Loudoun County Public Schools Outstanding Volunteer Team; Ed Peters -Outstanding Older Adult Volunteer; Front Desk Team - The Senior Center of Leesburg- Outstanding Older Adult Volunteer Team; Loudoun Breast Health Network Pink Assistance Fund- Susan Mills & Tammy Gray - Outstanding Volunteer Project; Daniel Morris-Outstanding Project Leader; Amanda Dukinfield- Gabriella Miller Outstanding Youth Volunteer; Claude Moore Community Builders - Outstanding Youth Volunteer Team; and Cardone Family - Outstanding Volunteer of the Year.

To view the item visit:

<http://va-loudouncounty.civicplus.com/DocumentCenter/View/103392>

Staff Contacts: Steve Torpy and Claire Smith, PRCS

I-2 BRIEFING ITEM: LAND DEVELOPMENT APPLICATIONS JUNE 11, 2014 PUBLIC HEARING

John Merrithew, Department of Planning, briefed the Board on the land development applications for the Board's June 11, 2014 Public Hearing which included six land development applications including a Board – initiated concept plan amendment for Moorefield Station. The agenda also includes proposals to map the Route 28 Corridor Optional Overlay Districts on the County Zoning Map and to amend the Countywide Transportation Plan depiction of Miller Drive, the Greenway Transit Connector, Riverside Parkway, Lexington Drive and Shaw Road. The purpose of this item is to solicit any Supervisor questions or comments concerning the land use items so staff can respond at the hearing. A summary of the applications is attached to the item. To view the public hearing packet visit:

<http://va-loudouncounty.civicplus.com/DocumentCenter/View/103393>

Staff Contacts: John Merrithew and Julie Pastor, Planning

I-3 BRIEFING ON BEAVERDAM CREEK RESERVOIR ACCESS BY LOUDOUN WATER

Fred Jennings, General Manager of Loudoun Water, made a detailed presentation of the closure activities on the Beaverdam Reservoir Access and the future plans. He pointed out that the purchase of City of Fairfax drinking water system assets located in Loudoun County were acquired by Loudoun Water on January 31, 2014 including the Beaverdam Creek Reservoir, the Goose Creek Reservoir, Goose Creek Water Treatment Plant and a water transmission pipeline along the W&OD Trail. As part of the acquisition, Loudoun Water had begun planning renovations necessary to conform to safety design and regulatory criteria; as well as developing land management and safety plans. On April 21, 2014, Loudoun Water notified Loudoun County (Attachment 1) that as a part of the renovation process, Loudoun Water would temporarily restrict access only to authorized users to ensure the safety of the public, as well as those working on the renovation. He explained that access was expected to be restricted until late 2018. During that time, Loudoun Water would also develop a land management plan to address both management of the reservoir as an important water resource and appropriate public use. He clarified

that Loudoun Rowing was the only agreement existing with the City of Fairfax and Loudoun Water chose to honor that agreement because Loudoun Rowing maintained their own insurance, they have indemnified Loudoun Water and everyone had signed the waiver, they maintain their own safety training. He noted that Loudoun Rowing was high school students and Loudoun Water had chosen to not disrupt their season. He said that agreement existed only for one year and subject to termination at the end of this year. He also clarified that the decision to close Beaverdam was well considered and vetted internally and believed it was the right decision in the Loudoun Water Board and staff's view of their financial obligation to protect Loudoun Water's customers while going through the process. He stated that he hoped the chronology explained why the swift actions were taken by Loudoun Water. He stated that the stakeholder involvement would be an effective broad scope process to solicit ideas about how the mission could be achieved and address the external interests. To view the item visit:
<http://valoudouncounty.civicplus.com/DocumentCenter/View/103394>

Chairman York moved that the Board of Supervisors request County staff to work with Loudoun Water staff to look to the future and to find an appropriate plan moving forward once the upgrade construction to the reservoir is done so it can be opened up for public access. (Seconded by Supervisor Clarke. The motion passed 8-0-1, Supervisor Higgins absent for the vote.)

Board Requests:

Supervisor Clarke asked that Loudoun Water include information on their website with respect to the legal and rightful access as well as pertinent dates. She also requested that Loudoun Water provide a follow-up press release on the Beaverdam issue.

Supervisor Reid asked Mr. Jennings if the reservoir could be opened for boating and fishing on the weekends and require a liability waiver signed by the users. He asked that data be provided regarding how many arrests had been made for disorderly conduct or parties and also the number of drownings.

Supervisor Letourneau asked Mr. Jennings if Loudoun Water would consider extending Loudoun Rowing's agreement another year.

Vice Chairman Williams recommended that Loudoun Water include community involvement and a stakeholder group (to include some residential representatives) and schedule a public hearing/public outreach in the near future (within 45 days) to educate the community on the plan as it is developed.

Chairman York suggested that Loudoun Water hold a public input hosted at a school in the vicinity of the reservoir and not at the Loudoun Water headquarters, present a powerpoint, and coordinate these efforts with the Loudoun County district supervisors to afford them the opportunity to attend the public input. He asked that the meeting not be

scheduled on a Wednesday night due to the Board of Supervisors' business meetings and public hearings.

Staff Contacts: Tim Hemstreet and Heather MacSorley, County Administration

1. APPOINTMENTS

1a. Confirmations

Supervisor Buona moved that the Board of Supervisors confirm the following appointments with terms expiring December 31, 2015, unless otherwise noted (Consent). (Seconded by Supervisor Volpe. The motion passed 7-0-2, Supervisors Higgins and Letourneau absent for the vote.)

Loudoun County Housing Advisory Board

Michael J. Scheurer as the Affordable Housing Finance Consultant: Term to expire 3/31/2018.

Historic District Review Committee

Karl Riedel: Term to expire 6/30/2017

Art Advisory Committee

Julie D. Goforth
Jennifer Michael

B. NOMINATIONS

Building Code and Appeals

Supervisor Reid nominated Christopher Colsey.

Commuter Bus Advisory Board

Supervisor Volpe nominated Joe Cristofaro as the Algonkian District representative.

Disability Services Board

Supervisor Volpe nominated Jay Sreenivasan.

Family Services Advisory Board

Vice Chairman Williams nominated Samuel Mayson.

Fiscal Impact Committee

(Supervisor Clarke withdrew Jason Fleetwood as he was unable to participate.)

Supervisor Reid moved to suspend the rules. (Seconded by Supervisor Buona. The motion passed 8-0-1, Supervisor Higgins absent for the vote.)

Supervisor Reid nominated and confirmed Christopher Colsey to the Fiscal Impact Committee. (Seconded by Supervisor Volpe. The motion passed 8-0-1, Supervisor Higgins absent for the vote.) (He will replace Eric Eggers.)

Library Board of Trustees

Vice Chairman Williams nominated Larry Stepnick as the Broad Run District Representative.

Zoning Ordinance Action Group

Supervisor Volpe nominated Mark Trostle as the representative from NVBIA. (He will replace Dave Culbert.)

Staff Contacts: Danny Davis and Amanda Logan, County Administration

2. ADMINISTRATIVE ITEMS REPORT OF JUNE 4, 2014

Supervisor Buona moved that the Board of Supervisors approve the Administrative Items Report of June 4, 2014 (as amended with 2h correction). (Consent Item) (Seconded by Supervisor Volpe. The motion passed 7-0-2, Supervisors Higgins and Letourneau absent for the vote.)

a. Budget Adjustments

The Board of Supervisors moved to: (1) approve the following FY 2014 budget Adjustments as set out in the June 4, 2014 Administrative Items Report: BA-1493114; BA-1497507; BA-1529963; BA-1559647; BA-1561868; BA-1563215; BA-1579215; and BA-1582422 ; (2) recognize an increase in revenue in the amount of \$144,181 in the General Fund for FY 2014, and (3) make an increase in FY 2014 appropriations \$144,181 in the General Fund.

Staff Contacts: Ben Mays, Erin McLellan and Penny Newquist, Management & Financial Services

b. Minutes

The Board moved to approve the May 7, 2014 and May 21, 2014 Board Business Meeting Minutes. There were no committee summaries in this packet.

Staff Contact: Jeanette Gilbert, County Administration

c. Deeds for Approval

The Board moved to approve the following deeds:

- 1) ESMT 2013-0053/Hall Road Property
- 2) ESMT 2014-0007/Creekside at Round Hill

Staff Contacts: William Himel and Mike Seigfried, B&D, and Mary Valenta, County Attorney's Office

d. Timeline Extension for CMPT-2013-0005/EE Lake General Store (Blue Ridge District)

The Board of Supervisors moved to approve a timeline extension of an additional 365 days, to June 2, 2015, for Planning Commission action on CMPT-2013-0005, EE Lake General Store.

Staff Contacts: Kate McConnell and Julie Pastor, Planning

e. Timeline Extension for CMPT-2013-0008/Cascades Business Center
Telecommunication

The Board of Supervisors moved to approve a timeline extension to December 31, 2014 for Planning Commission action on CMPT-2013-0008, Cascades Business Center Telecommunication.

Staff Contacts: Evan Harlow and Julie Pastor, Planning

f. Grant of Easement over County Property/ Philip A. Bolen Park (Northern Virginia
Electric Cooperative Utility Easement)

The Board of Supervisors moved to approve the requested Grant of Permanent Electric Utility Easement and Communications System Easement to Northern Virginia Electric Cooperative as shown on the attached NOVEC Plat No. 2013-0168, included as Attachment 2 to the June 4, 2014 Board of Supervisors Administrative Items Report.

Staff Contacts: Dawn Klassen, Greg Barnes, Joe Kroboth, Department of Transportation and Capital Construction; Lauri A. N. Sigler and Jack R. Roberts, Office of the County Attorney

g. Secondary Road Addition: South Riding – Tall Cedars Parkway

The Board moved to approve the resolution.

Staff Contacts: Rick Karle and Mike Seigfried, B&D

h. Secondary Road Addition: Avonlea – Tall Cedars Parkway

The Board moved to approve the resolution, as amended.

Staff Contacts: Rick Karle and Mike Seigfried, B&D

i. Exception to Courthouse Grounds Rule/Use of Electricity

The Board of Supervisors moved to approve an exception to the rules regarding use of the courthouse grounds that allows Bluemont Concert Series to use the electrical outlets on the courthouse for their summer concert series.

Staff Contact: Julie Grandfield, County Administration

3. RDAB 2013-0001/PROPOSED ABANDONMENT OF A SECTION OF OLD
SYCOLIN ROAD (FORMER ROUTE 643) (BLUE RIDGE AND CATOCTIN)

Supervisor Buona moved that the Board of Supervisors adopt a Resolution and Order of Abandonment for Old Sycolin Road (former Route 643) as provided in Attachment 1 to the Action Item for the June 4, 2014, Board of Supervisors Business Meeting. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 7-0-2, Supervisors Higgins and Letourneau absent for the vote.)

Staff Contact: Mike Seigfried, B&D

4. STRATEGIC PLAN UPDATE (COUNTYWIDE)

Chairman York moved that the Board of Supervisors direct staff to continue forward to complete the existing initiatives and prepare scoping/workplan documents as needed, for the initiatives in queue and new initiatives as directed at the June 4, 2014 Board of Supervisors Business Meeting. (Seconded by Vice Chairman Williams.)

Chairman York accepted Supervisor Buona's friendly amendment to take up the dog park in the Strategic Plan as a priority.

Chairman York's motion, as amended, passed 8-0-1, Supervisor Higgins absent for the vote.

Board Request:

Chairman York offered to work with staff would work explore opportunities to expedite the dog park initiative.

Staff Contacts: Kenny Young and Charles Yudd, County Administration

5. PROPOSED PLAN OF FINANCE THROUGH THE ECONOMIC DEVELOPMENT AUTHORITY OF LOUDOUN COUNTY, VIRGINIA TO BORROW FUNDS FOR THE CAPITAL CONTRIBUTION BY LOUDOUN COUNTY TO THE DULLES CORRIDOR METRORAIL PROJECT (BROAD RUN AND DULLES)

Vice Chairman Williams moved that the Board of Supervisors adopt the resolution entitled "Approving A Plan of Financing with the Economic Development Authority of Loudoun County, Virginia, for the Design, Construction and Equipping of The Dulles Corridor Metrorail Project". (Seconded by Supervisor Buona. The motion passed 6-1-1-1, Supervisor Delgaudio voted no, Supervisor Volpe abstained and Supervisor Higgins absent for the vote.)

Staff Contacts: Martina Williams and Ben Mays, Management & Financial Services

6. BOARD MEMBER INITIATIVE: BROCKMAN LANE EMERGENCY ACCESS GATE (ALGONKIAN DISTRICT, DRANESVILLE DISTRICT-FAIRFAX COUNTY)
(This item was initiated by Supervisor Volpe.)

Supervisor Buona moved that the Board of Supervisors direct staff to create and evaluate options and cost estimates for replacement of the Brockman Lane emergency access gate to an automatic gate system and report back to the Board at a future business meeting. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 7-0-2, Supervisors Higgins and Letourneau absent for the vote.)

Staff Contact: Ben Fornwalt, Staff Aide to Supervisor Volpe

7a. FINANCE/GOVERNMENT SERVICES AND OPERATIONS COMMITTEE REPORT/INTERNAL AUDITS/FUTURE AUDITS TO BE ADDED TO THE COUNTY'S INTERNAL AUDIT PLAN (COUNTYWIDE)

Supervisor Buona moved that the Board of Supervisors approve the recommendation of the Finance/Government Services and Operations Committee to add to the Internal Audit

Plan the audits proposed in this item, as shown in Attachment 1. (Consent Item)
(Seconded by Supervisor Volpe. The motion passed 7-0-2, Supervisors Higgins and Letourneau absent for the vote.)

Staff Contacts: Tim Hemstreet, County Administration, and Ben Mays, Janet Romanchyk and Dwight Smith, Management & Financial Services

8a. TRANSPORTATION AND LAND USE COMMITTEE REPORT/SPEX 2012-0031, SPMI-2012-0021,SPEX 2012-0033, SIDP 2013-0002/ BLUE MOUNT NURSERY (ALGONKIAN)

Supervisor Volpe moved that the Board of Supervisors approve SPEX 2012-0031, SPMI 2012-0021, SPEX 2012-0033, SIDP 2013-0002, Blue Mount Nursery, subject to the respective Conditions of Approval for each Special Exception and the Sign Development Plan dated May 29, 2014 and based on the Findings for Approval (Attachment 1 of the June 4, 2014 Board of Supervisors' Action Item). (Seconded by Supervisor Buona. The motion passed 7-1-1, Chairman York voted no and Supervisor Higgins absent for the vote.)

Staff Contacts: Marchant Schneider and Julie Pastor, Planning

R-1 RESOLUTION OF APPRECIATION TO JACK ROBERTS, COUNTY ATTORNEY
This item has been deferred to the June 18th Board Business Meeting.

R-2 RESOLUTION OF COMMENDATION FOR EAGLE SCOUT ERIC SVENDSEN
(This item was initiated by Vice Chairman Williams.)

Supervisor Buona moved that the Board of Supervisors approve this Resolution of Commendation for Eric Svendsen, Troop 997, Ashburn, Virginia, recognizing his attainment of the rank of Eagle Scout and that this resolution be made part of the permanent record of Loudoun County. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 7-0-2, Supervisors Higgins and Letourneau absent for the vote.)

The Resolution of Commendation was presented to Eagle Scout Eric Svendsen.

Staff Contact: Caleb Weitz and Mike Montoya, Staff Aides to Vice Chairman Williams

R-3 RESOLUTION OF APPRECIATION FOR THE OFFICE OF ELECTIONS AND VOTERS REGISTRATION FOR WINNING THE "PACK THE CHAIRMAN'S OFFICE"

(This item was initiated by Chairman York.)

Supervisor Buona moved that the Loudoun County Board of Supervisors recognize and commend the Office of Elections and Voter Registration for contributing the most of any County Department in the "Pack the Chairman's Office 2014" food drive and in supporting the needs of underprivileged families across Loudoun County. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 7-0-2, Supervisors Higgins and Letourneau absent for the vote.)

The Resolution of Appreciation was presented to the Judy Brown, Ricky Keech, Marsha Kirby, Jennifer Beckley, Fernando Quiajano, Neeru Anand, Elaine Mesmer and Chris Goodin of the Office of Elections and Voter Registration for Winning the “Pack the Chairman’s Office.”

Staff Contact: Robin Bartok, Staff Aide to Chairman York

R-4 RESOLUTION HONORING THE “LOVE YOUR NEIGHBOR, FEED YOUR NEIGHBOR” FOOD DRIVE

(This item was initiated by Chairman York.)

Supervisor Buona moved that the Board of Supervisors adopt the Resolution Honoring the “Love Your Neighbor, Feed Your Neighbor” food drive. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 7-0-2, Supervisors Higgins and Letourneau absent for the vote.)

The Resolution Honoring the “Love Your Neighbor, Feed Your Neighbor” Food Drive was presented to Rev. Michael Finn McKenzie of Bethany United Methodist, Michael Luterz of Galilee United Methodist, Ehan and Nauseen Baig of All Dulles Area Muslim Society, Lynette Austin and Rona Scott of The Church of Jesus Christ of Latter-day Saints, Tracy and Ethan Cirone of Beth Chaverim Reform Congregation, Neima and Mercedeh Izadi of Baha’s of Loudoun and Ericka Huddleston of Community Church.

Staff Contact: Robin Bartok, Staff Aide to Chairman York

R-5 RESOLUTION OF RESPECT AND HONOR FOR OLIVER ROBERT (“O.R.”) DUBÉ, FIRST FIRE MARSHAL AND FIRST FIRE AND RESCUE DIRECTOR FOR LOUDOUN COUNTY

(This item was initiated by Chairman York.)

Supervisor Buona moved that the Board of Supervisors adopt the Resolution of Honor and Respect, “*Celebrating the Life of Chief Oliver Robert “O.R.” Dubé.*” (Consent Item) (Seconded by Supervisor Volpe. The motion passed 7-0-2, Supervisors Higgins and Letourneau absent for the vote.)

The Board of Supervisors presented the Resolution of Respect and Honor “*Celebrating the Life of Chief Oliver Robert “O.R.” Dubé.*” to the family of Oliver Robert (“O.R”) Dubé.

Staff Contact: Robin Bartok, Staff Aide to Chairman York

R-6 RESOLUTION OF COMMENDATION FOR EAGLE SCOUT TYLER WILLIAM HOOPER, TROOP 1165, GOOSE CREEK DISTRICT (York)

(This item was initiated by Chairman York.)

Supervisor Buona moved that the Board of Supervisors adopt the Resolution of Commendation for Eagle Scout Tyler William Hooper. (Consent Item) (Seconded by Supervisor Volpe. The motion passed 7-0-2, Supervisors Higgins and Letourneau absent for the vote.)

This Resolution of Commendation will be presented at a future date.
Staff Contact: Tabatha Duncan, Staff Aide to Chairman York

- CLOSED SESSION

Vice Chairman Williams moved that pursuant to Section 2.2.3711 of the Code of Virginia, the Loudoun County Board of Supervisors recess the public meeting and enter into closed session.

The authority for the closed session is Section 2.2.3711(A), Subsection (5). The purpose of the closed session is discussion concerning the expansion of an existing business where no previous announcement has been made of the business interest in expanding its facilities to the community. The subject is a specific business expansion prospect. (Seconded by Supervisor Buona. The motion passed 8-0-1, Supervisor Higgins absent for the vote.)

Vice Chairman Williams moved that the Board of Supervisors adjourn the closed session and that the Board of Supervisors reconvene its public meeting and that the minutes of the public meeting should reflect that no formal action was taken in the closed session. (Seconded by Supervisor Buona. The motion passed 7-0-2, Supervisors Higgins and Reid absent for the vote.)

Vice Chairman Williams further moved that the Resolution Certifying the Closed Session be adopted and reflected in the Minutes of this public meeting. (Seconded by Supervisor Buona. The motion passed 7-0-2, Supervisors Higgins and Reid absent for the vote.)

Resolution Certifying Closed Session

WHEREAS, the Loudoun County Board of Supervisors, this 4th day of June, convened in closed session by an affirmative vote and in accordance with the provisions of the Virginia Freedom of Information Act:

Now, therefore, be it resolved that the Board of Supervisors does hereby certify that to the best of each member's knowledge, (1) only public business matters lawfully exempted from open meeting requirements under the Freedom of Information Act were discussed in the closed session to which this certification applies; and (2) only such public business matters as were identified in the motion by which the said closed session was convened were heard, discussed or considered by the Board of Supervisors.

Staff Contact: Jack Roberts, County Attorney

- ANNOUNCEMENTS:

Chairman York announced that at the end of the June 18th Board Business Meeting, there would be a Committee of the Whole discussion on the Dulles Air Cargo, Passenger & Metro Access Highway. He asked staff to provide the Board a report for the June 18th meeting. He urged the Board to consider Loudoun having its own entity do modeling of the Countywide Transportation Plan from Fairfax County line to Route 15 and then from Prince William County line to the Greenway. He noted that the modeling would be used to recognize potential future development at the airport particularly in the western land. He asked that staff prepare a model on the current plan accommodating the potential growth of the airport and view the raw numbers of the growth for the residential and commercial communities. He also asked that a model be run of the Countywide Transportation Plan with Option 2 and a third model run with Option 3c to provide the Board a true comparison of the transportation numbers and the impact to all roads.