

**LOUDOUN COUNTY HOUSING FINANCE PROGRAMS  
REQUEST FOR RESERVATION OF FUNDS**

Name of Applicant(s): \_\_\_\_\_  
Property Address: \_\_\_\_\_  
\_\_\_\_\_  
Email address/Phone: \_\_\_\_\_ / \_\_\_\_\_  
Lender: \_\_\_\_\_  
Address: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Email address/Phone: \_\_\_\_\_ / \_\_\_\_\_

First Trust Financing (circle one):      **FHA**      **VA**      **CONVENTIONAL**      **VHDA**      **OTHER**

**NOTE: Subprime or Arm Loans Are Not Acceptable Under This Program**

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Contract Sales Price \_\_\_\_\_  
Plus Total Closing Costs (Including Prepays & MIP)      +      \_\_\_\_\_  
Minus Seller Paid Closing costs      -      \_\_\_\_\_  
Equals Total Cost of Purchase      =      \_\_\_\_\_  
  
Minus 1<sup>st</sup> Mortgage Loan Amount (Including MIP)      -      \_\_\_\_\_  
Equals Total Amount of Funds Needed to Close      =      \_\_\_\_\_  
Minus Cash to be Paid by Borrower (Min. \$1000)      -      \_\_\_\_\_  
Equals Additional Funds Needed to Close      =      \_\_\_\_\_

Amount of Program Funds Needed: \_\_\_\_\_  
\*Must not be higher than 'Additional Funds Needed to Close.' Cash back to closing is not permitted.  
DPC Program - up to \$25,000  
PEG Program is \$10,000.

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Estimated Closing Date: \_\_\_\_\_  
Title Company: \_\_\_\_\_  
Contact: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Email address/Phone #: \_\_\_\_\_ / \_\_\_\_\_

Please email this form to Housing Finance Specialist [housing@loudoun.gov](mailto:housing@loudoun.gov) or deliver to:

**Loudoun County Office Of Housing  
P.O. Box 7000  
Leesburg, VA 20177-7000  
Fax: 703-771-5454**

<b>For County Use Only:</b>	
Program Approval: _____	Date: _____
Signature	
Loan Number: _____	