

# Loudoun County Community Criminal Justice Board



## **Biennial Plan**

January 1, 2016 – December 31, 2017

*Adopted November 09, 2016*  
*Revision Adopted January 11, 2017*

## **INTRODUCTION**

On July 1, 1995, the General Assembly enacted legislation requiring each jurisdiction to create a local Community Criminal Justice Board (CCJB) upon the development of a local pretrial services or a community-based probation program. Each CCJB is comprised of a judge of each Court, the Chief Magistrate, the Sheriff, the Commonwealth's Attorney, the public defender, a local educator, an individual representing the local Board of Supervisors and a community services board representative. Additionally, the local governing body may appoint citizens at-large to the Board.

The purpose of the CCJB is to establish and maintain local community-based probation programs to provide sentencing alternatives for certain misdemeanor and non-violent felony offenders who receive a jail sentence of twelve months or less and who require less than institutional incarceration.

The objectives of these probation programs are to provide greater flexibility to the community in addressing the needs of each offender, greater opportunities for the offenders to make restitution to victims of crimes, and to provide rehabilitative services to meet the needs of the offender to the end that incidence of repeat offenders is reduced and the protection of society is enhanced.

Section 9.1-175 of the *Code of Virginia* requires that each CCJB must adopt and approve a Biennial Plan of its objectives and goals, and the strategies for implementing the programs and meeting the objectives and goals of the CCJB.

Section 9.1-176 of the *Code of Virginia* mandates the following services be provided as part of local probation supervision: community service, home incarceration with or without electronic monitoring, electronic monitoring and substance abuse screening, assessment, testing and treatment. This section also allows for the establishment of local day reporting center programs and services, local halfway house programs and services for the temporary care of adults placed on probation and law enforcement diversion into detoxification center programs. Local probation programs are not, however, limited to implementing only the aforementioned services and programs.

**Substance Abuse Sub-Committee Plan:**

**GOAL 1: Investigate opportunities and make recommendations to departments, stakeholders, and the Board of Supervisors to improve practices, systems, and collaboration, both public and private, in addressing substance abuse among citizens involved in the criminal justice system.**

<b>STRATEGIES</b>	<b>RESPONSIBLE PARTIES/STAKEHOLDERS</b>	<b>MEASUREMENT</b>	<b>PROJECTED COMPLETION DATE</b>
Drug Court Feasibility Determination	Commonwealth’s Attorney’s Office, Community Corrections Program, Department of Mental Health, Substance Abuse, and Developmental Services, Probation & Parole, Circuit Court Judges, Community Criminal Justice Board, Public Defender’s Office, Local Defense Bar	<ul style="list-style-type: none"> <li>• Visit a drug court</li> <li>• Recidivism study</li> <li>• Form partnership with the National Drug Court Institute</li> <li>• Establish Stakeholders Group</li> <li>• Define program eligibility parameters</li> </ul>	November 30, 2016
Drug Court Cost-Benefit Analysis	Commonwealth’s Attorney’s Office, Community Corrections Program, Department of Mental Health, Substance Abuse, and Developmental Services, Probation & Parole, Circuit Court Judges, Community Criminal Justice Board, Public Defender’s Office, Local Defense Bar	<ul style="list-style-type: none"> <li>• Determine estimated recidivism rate without drug court</li> <li>• Determine cost of incarceration based on estimated recidivism rate</li> <li>• Determine estimated annual cost of Drug Court</li> </ul>	TBD
Present to Board of Supervisors for Endorsement to Move Forward in the Process	Commonwealth’s Attorney’s Office, Community Corrections Program, Department of Mental Health, Substance Abuse, and Developmental Services, Probation & Parole, Circuit Court Judges, Community	<ul style="list-style-type: none"> <li>• Present findings of Feasibility Determination and Cost-Benefit Analysis</li> <li>• Present timeline for implementation</li> <li>• Present potential sources of outside funding</li> </ul>	TBD

	Criminal Justice Board, Public Defender's Office, Local Defense Bar	<ul style="list-style-type: none"> <li>Request permission to apply to the Virginia Supreme Court</li> </ul>	
CONTINGENT UPON BOARD OF SUPERVISORS APPROVAL: Apply to Virginia Supreme Court	Commonwealth's Attorney's Office, Community Corrections Program, Department of Mental Health, Substance Abuse, and Developmental Services, Probation & Parole, Circuit Court Judges, Community Criminal Justice Board, Public Defender's Office, Local Defense Bar	<ul style="list-style-type: none"> <li>Get all Stakeholders' approval</li> <li>Draft application</li> </ul>	TBD
Pre-implementation of Drug Court	Commonwealth's Attorney's Office, Community Corrections Program, Department of Mental Health, Substance Abuse, and Developmental Services, Probation & Parole, Circuit Court Judges, Community Criminal Justice Board, Public Defender's Office, Local Defense Bar, Board of Supervisors, County Administrator, Budget Department, Private Benefactors	<p>Organize staff to include:</p> <ul style="list-style-type: none"> <li>A Drug Court Coordinator</li> <li>Probation Officer(s)</li> <li>Sheriff's Deputy</li> <li>Therapist(s)</li> <li>Case Manager(s)</li> </ul> <p>Apply for Drug Court Implementation Grant</p>	TBD
Define Operating Procedures	Commonwealth's Attorney's Office, Community Corrections Program, Department of Mental Health, Substance Abuse, and Developmental Services, Probation & Parole, Circuit Court Judges, Community Criminal Justice Board, Public	<ul style="list-style-type: none"> <li>Define policies and procedures</li> <li>Draft Drug Court Manual</li> <li>Define outcome measures</li> </ul>	TBD

	Defender's Office, Local Defense Bar, Drug Court Advisory Committee		
Launch Drug Court	Commonwealth's Attorney's Office, Community Corrections Program, Department of Mental Health, Substance Abuse, and Developmental Services, Probation & Parole, Circuit Court Judges, Community Criminal Justice Board, Public Defender's Office, Local Defense Bar, Drug Court Advisory Committee	<ul style="list-style-type: none"> <li>• Enroll participants</li> <li>• Compile data</li> </ul>	TBD

**GOAL 2: Explore medication-assisted treatment**

<b>STRATEGIES</b>	<b>RESPONSIBLE PARTIES/STAKEHOLDERS</b>	<b>MEASUREMENT</b>	<b>PROJECTED COMPLETION DATE</b>
Invite medication-assisted treatment providers to present to the CCJB	<ul style="list-style-type: none"> <li>• CCJB</li> <li>• Treatment Providers</li> </ul>	<ul style="list-style-type: none"> <li>• Evaluate provider options</li> <li>• Determine costs/benefits of each option</li> </ul>	TBD
Perform cost-benefit analysis of treatment providers/methods	<ul style="list-style-type: none"> <li>• CCJB</li> </ul>	<ul style="list-style-type: none"> <li>• Produce Report for Board of Supervisors and stakeholders</li> </ul>	TBD

**GOAL 3: Expand post-sobriety opportunities and sober housing options in Loudoun County of Loudoun**

**Mental Health Sub-Committee Plan:**

**Goal 1:** To increase collaboration and coordination among the primary agencies interacting with individuals with behavioral health issues and criminal justice involvement.

**Strategy:** CCJB supports the establishment of a Behavioral Health/Criminal Justice Work Group to evaluate, identify and address any procedure or communication issues to improve the process for the professionals and the individuals involved.

<b>Objectives</b>	<b>Stakeholders</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>Measurement</b>
Establish a Behavioral Health/Criminal Justice Committee -define members (co-coordinators) -define charter -define meeting occurrence -utilize Cross System Mapping model to augment the process/system and foster diversion	CCJB Dept of Community Corrections MHSADS LCSO (CIT, ADC)	9/1/16		

**Goal 2:** To increase early identification and rapid referral of individuals incarcerated and/or released on pretrial supervision with mental health issues.

**Strategy:** CCJB supports Department of Community Corrections in utilizing an evidence-based screening assessment to be completed on individuals subject to GDC within 24-72 hours of booking into the Loudoun ADC.

<b>Objectives</b>	<b>Stakeholders</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>Measurement</b>
CCJB provides information to BOS about evidence based screening and goals of utilization including benefits of diversion	CCJB, CCP, LCSO, MHSADS	9/1/16		Information item to BOS by end of....
Department of Community Corrections implements screening in ADC and provides information to court at arraignment	CCJB, CCP, Commonwealth Attorney, Public Defender, GDC	9/1/16		

**Strategy:** CCJB supports MHSADS conducting further evidence-based clinical and risk assessment upon referral for individuals released on pretrial supervision with special conditions for further assessment.

<b>Objectives</b>	<b>Stakeholders</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>Measurement</b>
CCJB provides information to BOS about evidence based screening and goals of utilization with 3-year grant funded position obtained by MHSADS	CCJB, Department of Community Corrections, LCSO, MHSADS	9/1/16		Information item to BOS by end of....
MHSADS implements screening further clinical and risk assessment and provides treatment recommendations to Department of Community Corrections	CCJB, Department of Community of Corrections, Commonwealth Attorney, Public Defender, GDC	9/1/16		

**Strategy:** CCJB supports increasing rapid access to treatment and support services within Loudoun County for mental health services for individuals with mental health issues who are involved in the criminal justice system.

<b>Objectives</b>	<b>Stakeholders</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>Measurement</b>
CCJB conducts assessment of capacity and quality of service in private sector.	CCJB; Private providers; Faith-based community			

**Goal 3:** To explore a Mental Health Therapeutic Docket in GDC for misdemeanor cases

**Strategy:** CCJB identifies and invites representatives from key groups to form the Loudoun Stakeholder Group and study existing Therapeutic Dockets.

<b>Objectives</b>	<b>Stakeholders</b>	<b>Start Date</b>	<b>Finish Date</b>	<b>Measurement</b>
CCJB identifies Stakeholder Group	CCJB, Judge, CA, LCSO, Clerk, Pretrial Officer, MHSADS, Department of Community Corrections, Magistrate, Person with Lived Experience, PD, clinical psychologist			
Various members of Stakeholder	CCJB, Stakeholder Group			

Group visit with and observe at least 2 other therapeutic dockets in VA				
CCJB obtains Therapeutic Docket program manuals from at least two other localities to review eligibility, outcomes, sustainability, etc.	CCJB, Stakeholder Group			
CCJB develops program description for Loudoun County's Therapeutic Docket including eligibility and outcome measures	CCJB, Stakeholder Group			Program Manual and SOP finalized w/MOU agreements for partnering agencies
CCJB provides information to BOS about the Therapeutic Docket	CCJB, Stakeholder Group			Informational Item to BOS by...

**Strategy:** CCJB supports efforts to pursue grant opportunities to implement the Therapeutic Docket.

Objectives	Stakeholders	Start Date	Finish Date	Measurement
Research various grant announcements and identify potential RFPs	CCJB, Stakeholder Group,			
Identify Lead County agency for grant application and prepare application (in compliance with County process)	CCJB, Stakeholder Group			
Receive letters of supports as part of grant application				
Prepare data for critical elements in grant application <ul style="list-style-type: none"> <li>- Define current process and identify gaps</li> <li>- Collect data on # of individuals (define N)</li> <li>- Define eligibility for set of diagnoses, criminogenic risk,</li> </ul>				



<p>and service needs</p> <ul style="list-style-type: none"><li>- Develop detailed description of program</li><li>- Define evidence based assessments to be used</li><li>- Define outcome measures and method to capture outcome measures</li></ul>				
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**Gang Sub-Committee Plan:**

WHAT THE COUNTY IS DOING CORRECTLY	WHAT NEEDS IMPROVEMENT	WAY TO IMPROVE THIS AREA
<p>Commonwealth Attorney’s Office successfully prosecuting gang cases.</p> <p>Commonwealth Attorney’s Office provided gang training to the Loudoun County sheriff’s Office (LCSO) during Roll Calls.</p> <p>LCSO is gathering intelligence and suppressing gang activity, particularly in the Sterling area where it is most concentrated at.</p> <p>LCSO School Resources Officers (SROs) were provided training by a gang detective and booklets “Quick Guide To Gangs” were giving to SROs. Provided by the National alliance of Gang Investigators’ Association.</p> <p>LCSO deputies (Juvenile Resource Officers-JROs &amp; School Resource Officers-SROs) teach DARE and gang classes at Elementary, Middle, and High Schools in English.</p> <p>Juvenile Court Services: Gang Response Invention Team (GRIT) program. Provides Education, Intervention, and Prevention courses and materials to schools, professionals, parents, and</p>	<p>Increase gang education:</p> <ul style="list-style-type: none"> <li>- Juveniles (Elementary, Middle, and High Schools).</li> <li>- Literature in Spanish for students.</li> <li>-</li> </ul> <p>Increase gang education in Spanish</p> <ul style="list-style-type: none"> <li>- Add more GRIT classes in Spanish for parents.</li> </ul>	<p>Increase a Spanish deputies to help teach classes or presentations involving gangs. Use a native speaker would be best to connect with the students or if that deputy can relate their personal past to gang violence/activity.</p> <p>Increase funding to the GRIT Program to expand their Spanish presentations to the parents.</p>

<p>juveniles. Works with schools, LCSO, and other agencies. They provide 20 English presentations and 2 Spanish presentations a year.</p> <p>GRIT program/LCSO trains school personnel on gang indicators.</p>		
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**Goal 1: Investigate ways to help parents identify gang indicators, and detect recruiting at the elementary, middle, and high schooled aged children.**

<b>Strategy</b>	<b>Stakeholders</b>	<b>Measurement</b>	<b>Completion Date</b>
<p>CCJB Gang Subcommittee: Determine what is working, needs improvement, and ways to improve this area.</p>	<p>Commonwealth Attorney’s Office, Public Defender’s Office, Loudoun County Sheriff’s Office, Leesburg Police Department, Youth Court Services, Juvenile Court Service Unit, Loudoun County Public Schools, CCJB members.</p>	<p>Meeting after CCJB meeting: -Identified ways to improve this area is through education and training.</p>	<p>September 2016</p>
<p>CCJB subcommittee identified education as the main objective to combat gang activity in the community and the schools.</p>	<p>Commonwealth Attorney’s Office, Public Defender’s Office, Loudoun County Sheriff’s Office, Leesburg Police Department, Youth Court Services (Grit program coordinator), Juvenile Court Service Unit, Loudoun County Public Schools, CCJB members, and other stakeholders.</p>	<p>Phone call or Meetings with: - Suzanne Devlin: School Safety and Security (LCPS) - John Hetey: Gang Response Intervention Team (GRIT) Program Coordinator through Youth Court Services</p>	<p>October 2016</p>

CCJB subcommittee: Pre-Implementation	Commonwealth Attorney's Office, Public Defender's Office, Loudoun County Sheriff's Office, Leesburg Police Department, Youth Court Services (Grit program coordinator), Juvenile Court Service Unit, Loudoun County Public Schools, CCJB members, and other stakeholders.	Meeting with Suzanne Devlin, John Hetey, and CCJB subcommittee members.	In November 2016 (TBD)
Obtain resources/materials (flyers, booklets, etc.) and the cost.	Commonwealth Attorney's Office, Public Defender's Office, Loudoun County Sheriff's Office, Leesburg Police Department, Youth Court Services (Grit program coordinator), Juvenile Court Service Unit, Loudoun County Public Schools, CCJB members, and other stakeholders.	Speak with the National Alliance of Gang Investigators' Association and the National Gang Intelligence Center.	TBD
Operating procedures.	LCSO, Leesburg Police Department, C/A's Office, Public Defender's Office, LCPS, Juvenile Court Service Unit, CCJB Gang Subcommittee	Meeting: - LCSO - LCSP - CCJB	TBD
Information item to BOS	CCJB	TBD	TBD

Delivery of materials/resources	CCJB Gang Subcommittee National Alliance of Gang Investigators' Association and the National Gang Intelligence Center and Stakeholders.	LCSO or LCPS delivery location.	TBD
Impact Assessment	CCJB Gang Subcommittee and LCPS	Follow up with parents and community leaders	TBD

**Goal 2: Increase GRIT Program presentations in Spanish to help parents and children in the community and at schools.**

Strategy	Stakeholders	Measurement	Completion Date
CCJB Gang Subcommittee: Determine what is working, needs improvement, and ways to improve this area.	Commonwealth Attorney's Office, Public Defender's Office, Loudoun County Sheriff's Office, Leesburg Police Department, Youth Court Services, Juvenile Court Service Unit, Loudoun County Public Schools, CCJB members.	Meeting after CCJB meeting: -Identified ways to improve this area is through education and training. - Lt. Tom Gilligan - Paul Casagrande - Sgt Gjose Giron - Ram Kuppusswami - Amy McMullen	September 2016
Meeting with GRIT coordinator and LCPS Safety and Security Director. Discuss increase in class or presentations involving Spanish speaking deputies or with personal background in gangs.	Commonwealth Attorney's Office, Public Defender's Office, Loudoun County Sheriff's Office, Leesburg Police Department, Youth Court Services, Juvenile Court Service Unit, Loudoun County Public Schools, CCJB members.	Spoke to Suzanne Devlin LCPS Safety and Security and GRIT Coordinator and set appointment up for Mid-Late October	October 2016

Increase parent and community classes/presentations in Spanish by Spanish speaking deputies or community leaders.	Commonwealth Attorney's Office, Public Defender's Office, Loudoun County Sheriff's Office, Leesburg Police Department, Youth Court Services, Juvenile Court Service Unit, Loudoun County Public Schools, CCJB members.	Deputies or community leaders who had personal experience with gangs.	TBD
Funding for Manpower	LCSO, Leesburg Police Department, LCPS, C/A's Office, Public Defender's Office, Youth Court Services (GRIT Coordinator), Juvenile Court Service Unit,	Request approval of overtime for Spanish speaking deputies or community leaders	TBD
Operating Procedures/Policy	LCSO, Leesburg Police Department, LCPS, C/A's Office, Public Defender's Office, Youth Court Services (GRIT Coordinator), Juvenile Court Service Unit,		TBD
Launch Date	Commonwealth Attorney's Office, Public Defender's Office, Loudoun County Sheriff's Office, Leesburg Police Department, Youth Court Services, Juvenile Court Service Unit, Loudoun County Public Schools, CCJB members	TBD	TBD
Empact Assessment	CCJB Gang Subcommittee	Follow up with parents / Community Leaders.	TBD