

# Interviewing Skills

**Interviewing Styles:** Interviewing is one of the most challenging parts of a job search; and, yet effective interviewing skills are most critical. How you approach an interview is often a function of your personality, also known as your interview style. In this workshop, you will identify your approach to interviewing based on your personality. We'll also take a look at the key components of interview questions and discuss how to best approach them.

**Mock Interview (by appointment only):** The Mock Interview is a 60 minute individual session to help you prepare and strategize for future interviews. Primarily, behavioral-based interview questions will be presented and you will be asked to respond as you would in a real interview. You will be videotaped and the interview played back to give you constructive feedback on your interviewing style and how you responded to the questions.

**Recommended: You may benefit from attending these workshops prior to having a Mock Interview:**

**30 Second Commercial – “So Tell Me About Yourself”**

**SCARQ – Discover Your Competencies**

**Interviewing Styles**

**Career Fair Mock Interview (by appointment only):** 30 minute individual practice interview sessions to help you prepare and strategize your conversation with employers at Career Fairs. Traditional and behavioral interview questions will be presented for you to respond to as if in a real interview. Constructive feedback will be offered regarding your interviewing style and your responses to the questions.

**Name That Interview:** There are various types of interviews that an employer may conduct, to include one-on-one in person, phone, panel, Skype™.....even interviews held during a meal. In this session, we will discuss the various types of interviews, how to prepare for them, share tips on how to interview effectively and then get some valuable practice with answering interview questions.

**Know Before You Go:** Know Before You Go focuses on the important aspects of having a productive and successful visit to the Career Fair—everything from preparing to go to the Career Fair (by doing research on the companies you want to talk to, dressing for success and preparing your 30 Second Commercial) to how to navigate the Career Fair and approach your targeted companies when you are at there, and finally, how to follow up with employers after the Career Fair.

**SCAR-Q, Discover Your Competencies:** S = Situation C = Challenge A = Action R = Result Q = Quantify. Learn how to relate your accomplishments and demonstrate your skills by “telling a story” using the SCAR-Q format. After this workshop you will understand how to highlight your career skills and be able to talk about those skills and experiences in an interview setting.

**Required: Bring with you a job posting for which you are applying.**

**So You Think You Can Interview? (Attend on-site or View on our Website):** The perfect workshop for those who have little experience with interviewing, or have not interviewed in a long time. Topics covered are: *before* the interview preparation, proper dress, what to take, *during* the interview body language, common interview questions, do's & don'ts, *closing* the interview, asking questions, next steps in the process and follow up practices. Then, be prepared to practice interview questions and get useful feedback from other participants and the trainer.

(This workshop is also available as an online presentation <https://www.loudoun.gov/DocumentCenter/View/123891>)

**Successful Phone Interviewing:** The lack of visual communication during a phone interview offers you some advantages. Be ready for your next phone interview by learning some of the fundamentals that will make your next phone interview more effective.

To register for these workshops [click here](#)