



Loudoun County, Virginia

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Department of Finance and Budget  
Division of Procurement  
1 Harrison Street, SE, 4<sup>th</sup> Floor  
Leesburg, Virginia 20175  
[www.loudoun.gov/procurement](http://www.loudoun.gov/procurement)

August 31, 2020

NOTICE TO BIDDERS

ADDENDUM NO. 3

RFQ 299782

The following changes and/or additions shall be made to the original Invitation for Bid No. RFQ 299782, COVID-19 Personal Protective Equipment (PPE) and Related Supplies. Please acknowledge receipt of this addendum by signing and returning with your bid.

1. Questions and answers related to the IFB are attached.
2. The deadline for questions has passed. No additional addenda will be issued.
3. Replace the revised Pricing Workbook from Addendum #2 with the attached Revised Pricing Workbook-Addendum #3.

Prepared By: s/Cheryl L. Middleton, CPPB Date: 8/31/2020  
Asst. Director/Purchasing Agent

Acknowledged By: \_\_\_\_\_ Date: \_\_\_\_\_

## Questions and Answers

- Q1. Section 6.4 states that if the Contractor fails to provide the item by the specified delivery date, the Contractor may be held liable for excess costs for that product. Would the County consider waiving this language for the bid?
- A. The County is unable to waive this requirement. Given the rampant amount of PPE fraud, the County is doing whatever it can to ensure that only legitimate sources of supply are considered for this IFB. Additionally, the supplies are truly needed by the date included in the IFB (December 4, 2020) and the County needs to ensure that they are received by that time.
- Q2. If you cannot waive this language, would the County be open to receiving partial orders from multiple manufacturer partners for a given line item if that information is provided at the time of bid and the items are clinically equal?
- A. The IFB allows for partial deliveries as long as the entire order is fulfilled by December 4, 2020. Additionally, the IFB also allows for bidders to submit alternate manufacturers for consideration as an “or equal” for some line items. Bidders should follow the instructions in the IFB and Pricing Workbook regarding alternate brand names.
- Q3. Due to the COVID crisis, we have and will bring in new products to service the needs of our customers that will not be maintained as regular into stock items. Would the County consider bulk purchases for some items that might not be available for the full contract term?
- A. The intent of the IFB is to make bulk purchases of the items in the quantities listed in the Pricing Workbook, with those quantities to be delivered by December 4, 2020. Please see Section 5.3.9 of the IFB. The County may request additional quantities and the delivery date would be agreed to by the parties, if the items are still available.