

TERMS AND CONDITIONS FOR PRCS PAVILION RENTALS



The individual completing the reservation must be onsite during the entire rental period.

A printed or electronic copy of the receipt must be brought to the pavilion by the Renter during the rental period.

No alcoholic beverages or tobacco products are permitted at any PRCS pavilions.

If a renter wishes to cancel a pavilion reservation and receive a refund, a request should be dated and sent by email, fax, or mail to the site manager or to prcspavilions@loudoun.gov.

A full refund will be issued if the request is received 15 days or more prior to the reservation.

A 50% refund will be issued if the request is received 1-14 days prior to the reservation.

If PRCS cancels the reservation, a full refund will be issued.

If a customer requests to cancel a pavilion reservation up to the day of the rental due to inclement weather or unforeseen circumstances, the Renter may reschedule an equivalent reservation without an additional fee.

The pavilion rental only includes the pavilion as selected. No playgrounds, fields, parking lots, other structures, private restrooms, etc. are included in any portion of the rental.

Time for the Renter to set up and breakdown as necessary is included in the rental timing.

Pavilions will be monitored for trash in between rentals by PRCS Staff.

No amusements, including inflatables, moon bounces, movie screens, tech equipment, stages, tents, or other pieces of equipment are allowed at any rented pavilions.

Business transactions of any type are not permitted during pavilion rentals, including but not limited to, food trucks/trailers, vendors, and concessionaires.

Any item that would cause damage to the pavilion or local wildlife is not allowed, including but not limited to balloons, glitter, chalk, paint, confetti, lit flames of any kind, tape, push pins, nails, thumb tacks, fog machines, rice, birdseed, sparklers, fireworks, heaters, grills, etc.

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The only grills permissible for any pavilion rental are those provided by PRCS.

Amplified sound is permissible if it does not interfere with other activities in the facility. Renters may be asked to turn off or turn down any music if it interferes with other activities occurring in the vicinity.

Animal or plant life is not to be disturbed in any way. Collecting of natural resources of any kind is prohibited (including plants, leaves, wildflowers, nuts, berries, insects, rocks, artifacts, etc.)

PRCS staff must be notified in the event of an accident or incident or if the Sheriff or the Loudoun County Combined Fire Rescue System is called to the site for any reason.

PRCS reserves the right to cancel a reservation for any reason.

By completing an application for renting a PRCS facility, the Renter agrees to indemnify, defend, and hold the County harmless from loss from all suits, actions, or claims of any kind brought as a consequence of any act or omission by the Renter, invitees, and/or attendees at the event. For purposes of such agreement, the terms "County" and "Renter" include their employees, officials, agents, volunteers, and representatives; "Vendors" includes, but is not limited to, any individual and/or entity providing services or products for the event for which the pavilion is being rented, as well as their employees, officials, agents, and representatives. The Renter agrees that this requirement will remain in full force and effect after the rental period. The County is prohibited from indemnifying Renter and/or any other third parties.

The undersigned certifies that they are at least 21 years of age and have read and understand the rules and regulations of PRCS Pavilion Rentals. They will abide by the rules and regulations set forth herein as well as all applicable County Ordinances. The undersigned accepts full responsibility for all damages to County property caused by their use of PRCS facilities, whether the damage is committed by the Renter or their, guest, or invitee, and agrees to pay for the prompt and proper repair of any such damages. All rental fees must be paid in advance. No alcoholic beverages or tobacco products are allowed on the grounds unless otherwise permitted by PRCS and appropriate parties.