Loudoun County Vehicle Personal Property Assessment Appeal Form

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Account #:	**Tax Year Being Appealed:**		**Vehicle Mileage as of Jan 1 of the Tax Year Being Appealed:**	**Taxpayer's Opinion of the Property Value as of Jan 1 of the Tax Year:**	
Owner Name:			**FEIN/SSN:**	**Daytime Phone:**	
Address:			**City:**	**State:**	**Zip:**
Make:	**Model:**		**Body Style** (i.e. sedan, SUV):	**# of Cylinders** (i.e. V4):	
Year:	**VIN:**	**# of Doors:**	**Drive Train:** ☐ 2WD ☐ 4WD ☐ AWD	**Transmission:** ☐ Automatic ☐ Manual	
Title #:	**Tag #:**	**Trim Level** (i.e. XLE):	**Gross Weight:** lbs	**Fuel:** ☐ Gasoline ☐ Diesel ☐ Clean/Special	

Appeal Basis:

☐ The assessment does not take into consideration the vehicle's unusually high mileage on January 1 of the tax year being appealed.

I have attached a copy of a state vehicle safety inspection certificate, vehicle repair document or other similar documentation which clearly identifies the vehicle and mileage on or prior to January 1 of the tax year being appealed.

☐ The assessment does not take into consideration extensive unrepaired body damage or serious unrepaired mechanical defects that existed on January 1 of the tax year being appealed.

I have attached a detailed damage and repair estimate written by an insurance adjustor, auto appraiser, or auto repair facility on business letterhead which clearly identifies the vehicle and includes the name, address, phone number and signature of the adjustor or appraiser. I have also included each devaluing condition (e.g., excessive rust, body damage, missing engine) and its associated amount which reduced the vehicle's value below the clean loan value listed in the January 1 NADA Guide.

☐ The fair market value is below the "clean loan value" published in the January 1, Eastern Edition NADA (National Automobile Dealers Association) Official Used Car Guide or the January 1, National Edition NADA Official Older Car Guide for like vehicles and I have attached detailed documentation supporting this value including proof of original cost. Original cost excludes credits for trade-ins or other transactions of such nature.

☐ The fair market value is below 75% of the Manufacturer's Suggested Retail Price (MSRP) for **prior model year vehicles not listed in the NADA guide** and I have attached detailed documentation supporting this value including proof of original cost. Original cost excludes credits for trade-ins or other transactions of such nature.

☐ The fair market value is below 90% of the MSRP as listed in the New Car Cost Guide for **current model year vehicles not listed in the NADA guide** and I have attached detailed documentation supporting this value including proof of original cost. Original cost excludes credits for trade-ins or other transactions of such nature.

☐ The fair market value is below 100% of the cost as reported to the Department of Motor Vehicles (DMV) for **subsequent model year vehicles not listed in the NADA guide** and I have attached detailed documentation supporting this value including proof of original cost. Original cost excludes credits for trade-ins or other transactions of such nature.

I declare that this information is true, full and correct to the best of my knowledge and belief, and I understand that the filing of this appeal does not ensure that my assessment will be lowered.

Signature _____ Printed Name _____ Date _____ Print Form

Please complete and submit this form along with any necessary documentation to the mailing address or fax number above.