



LOUDOUN WORKFORCE RESOURCE CENTER

102 Heritage Way, N.E., 1st Floor
Leesburg, VA 20177-7400
(703) 777-0150 (Voice) - 711 (VA Relay)



Hours of Operation:

Monday, Tuesday, Thursday, Friday
9:00am - 4:30pm
Wednesday 9:00am - 12:00noon
www.loudoun.gov/wrc
wrc@loudoun.gov

October 2019

<u>Meet the Employer Events</u> <u>On-site Recruiting</u>	Mon	Tue	Wed	Thu	Fri
<p>HMS Host Thursday, 10/24/19 9:30 am - 11:30 am and 1:30 pm - 3:30 pm</p> <p>Best Buy Thursday, 10/24/19 9:30 am - 11:30 am</p> <p>City Tap Restaurant Thursday, 10/24/19 9:30 am - 11:30 am</p>	<div style="border: 2px solid blue; padding: 5px;"> <p>Have you used the Loudoun Workforce Center for your employment needs and become recently employed?</p> <p>Please contact our office so we can share in your success!!</p> </div>	<p>1 CENTER OPENS AT 1PM</p> <p>So You Think You Can Interview? 2:00 pm - 4:00 pm</p>	<p>2</p> <p>CLOSE @ 12:00 pm</p>	<p>3 Older Workers & Smart Job Search Strategies 10:00 am - 12:30 pm</p> <p>15 minute - Resume Critique ~ Walk-in 1:00 pm - 3:30 pm</p> <p>Strategize Your Job Search 2:00 pm - 4:00 pm</p>	<p>4 WIOA Screening *By Appointment</p> <p>US Census Recruitment Sessions 9:30 am - 10:45am 10:45 am - 12:00 pm 12:45 pm - 2:00 pm</p>
<p>LLE Education Group Thursday, 10/24/2019 1:30 pm - 3:30 pm</p> <p>Virginia Regional Transit Thursday, 10/24/19 1:30 pm - 3:30 pm</p> <p>Allied Universal Thursday, 10/28/19 10:00 am - 2:00 pm</p>	<p>7 Navigating the LCPS Employment Application Information Session 10:00 am - 11:30 am</p> <p>Is WIOA Right for You? 2:00 pm - 3:00 pm</p> <p>DARS Representative 10:00 am - 2:00 pm</p>	<p>8 15 minute - Resume Critique ~ Walk-in 9:00 am - 11:30 am</p> <p>MS Excel - The Basics 9:00 am - 4:00 pm</p> <p>Your Transferable Skills 10:00 am - 12:00 pm</p>	<p>9 Find a Career, Change a Career: My Next Move 10:00 am - 11:00 am</p> <p>CLOSE @ 12:00 pm</p>	<p>10 30 Second Commercial - "So Tell Me About Yourself" 10:00 am - 12:30 pm</p> <p>15 minute - Resume Critique ~ Walk-in 1:00 pm - 3:30 pm</p> <p>Networking Fundamentals 2:00 pm - 3:30 pm</p>	<p>11 WIOA Screening *By Appointment</p> <p>Resume Writing 101 9:00 am - 1:00 pm</p> <p>US Census Recruitment Sessions 9:30 am - 10:45am 10:45 am - 12:00 pm 1:00 pm - 2:15 pm</p>
<div style="background-color: #0070C0; color: white; padding: 10px;"> <p>U.S. Census Recruitment Event Sessions starting October 4th. View full schedule and register: www.loudoun.gov/wrcworkshops</p> </div>	<p>14 Columbus Day Holiday</p>	<p>15 15 minute - Resume Critique ~ Walk-in 9:00 am - 11:30 am</p> <p>MS Word - Condensed 9:30 am - 12:00 pm</p> <p>Youth WIOA Info Session *By Appointment</p>	<p>16 Navigating LinkedIn for New Users 9:30 am - 11:30 am</p> <p>CLOSE @ 12:00 pm</p> <p>US Census Recruitment Sessions 9:30 am - 10:45am 10:45 am - 12:00 pm</p>	<p>17 MS PowerPoint - The Basics 9:00 am - 4:00 pm</p> <p>Successful Phone Interviewing 10:00 am - 11:30 am</p> <p>15 minute - Resume Critique ~ Walk-in 1:00 pm - 3:30 pm</p>	<p>18 WIOA Screening *By Appointment</p> <p>MS Word - The Basics 9:00 am - 4:00 pm</p> <p>SCARQ - Discover Your Competencies 2:00 pm - 4:00 pm</p>
<p>Workshops are offered at NO COST. However, Pre-Registration is Required. To register please visit: www.loudoun.gov/wrcworkshops</p>	<p>21 Is WIOA Right for You? 10:00 am - 11:00 am</p> <p>Mock Interview *By Appointment 11:00 am - 3:30 pm</p>	<p>22 15 minute - Resume Critique ~ Walk-in 9:00 am - 11:30 am</p> <p>Resume Writing 101 9:00 am - 1:00 pm</p> <p>Northern VA Senior Community Employment Program (SCSEP) 9:30 am - 12:30 pm</p>	<p>23</p> <p>CLOSE @ 12:00 pm</p>	<p>24 15 minute - Resume Critique ~ Walk-in 9:00 am - 11:30 am</p> <p>MS Excel - The Basics 9:00 am - 4:00 pm</p>	<p>25 WIOA Screening *By Appointment</p> <p>What's the Problem? Problem Solving Skills 1:30 pm - 3:30 pm</p> <p>US Census Recruitment Sessions 9:30 am - 10:45am 10:45 am - 12:00 pm 12:45 pm - 2:00 pm</p>
<p>If you require a reasonable accommodation for any type of disability in order to participate in Loudoun Workforce Resource Center services, please contact the Center at 703-777-0150. Three business days advance notice is requested.</p>	<p>28 SWaM - Small Business - Women and Minority Owned Certification and Information Session & eVA Lab 10:00 am - 12:00 pm</p>	<p>29 15 minute - Resume Critique ~ Walk-in 9:00 am - 11:30 am</p> <p>Interviewing Styles 10:00 am - 12:30 pm</p>	<p>30 LinkedIn Profile Check Up 9:30 am - 11:30 am</p> <p>CLOSE @ 12:00 pm</p>	<p>31 15 minute - Resume Critique ~ Walk-in 9:00 am - 11:30 am</p> <p>Mock Interview *By Appointment 9:00 am - 12:30 pm</p>	<p>31(continued) US Census Recruitment Sessions 9:30 am - 10:45am 10:45 am - 12:00 pm 1:00 pm - 2:15 pm</p>



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Partner Contacts

Crossroads Jobs, Inc. ~ Crossroads Jobs is a free employment service, connecting capable applicants with market-place jobs. **Carol Smith ~ 703-771-4112**

Department of Aging and Rehabilitative Services (DARS) ~ In partnership with people with disabilities and their families, the Virginia Division of Rehabilitative Services collaborates with the public and private sectors to provide and advocate for the highest quality services that empower individuals with disabilities to maximize their employment, independence and full inclusion into society. ~ **Loudoun Office ~ 703-771-4775**

Job Link, Loudoun County Community Services Board ~ Job coaches provide one-on-one assistance to individuals with disabilities with finding and keeping regular jobs in the community. **Sara Westfall ~ 703-777-0562**

Loudoun County Public Schools, Adult Education ~ LCPS Adult Education provides educational opportunities for adults who wish to acquire competencies necessary for further education, employment, or personal enrichment. **Carolyn Solares ~ 571-252-1393**

Loudoun Literacy Council ~ The Loudoun Literacy Council is a nonprofit, 501c (3) community based organization dedicated to improving English language skills for adults, children, and families in Loudoun County. The Loudoun Literacy Council's Adult Literacy Program uses the services of trained volunteers to provide high-quality reading, writing, and English language learning programs for adults to empower and enable them to acquire the skills necessary to achieve personal and occupational goals. **Nikki Daruwala ~ 703-777-2205**

Northern Virginia Community College ~ NVCC is a comprehensive institution of higher learning offering programs of instruction generally extending not more than two years beyond the high school level. **Esther Perantoni ~ 703-450-2551**

Northern Virginia Senior Community Services Employment Program (SCSEP) ~ SCSEP provides temporary community service training opportunities to older Americans (must be 55 or older and meet financial guidelines) to prepare them for jobs in their community. SCSEP participants train an average of 20 hours per week, and are paid a training stipend that is the highest of federal, state, or local minimum wage directly from SCSEP. **Linda Siam ~ 571-396-2640**

Ticket to Work ~ A Social Security Administration program designed to provide employment related assistance to SSDI and SSI beneficiaries who are between the ages of 18 and 64. To schedule an appointment please contact ~ **703-827-3782**

Transit & Commuter Services: Loudoun County Department of Transportation & Capital Infrastructure ~ The Transit & Commuter Services team offers helpful information to residents, employers, and individuals traveling to work in Loudoun County. **1-877-GO-LCBUS or 703-771-5665**

Virginia Employment Commission ~ [Alexandria-703-813-1300/Prince William-703-897-0407/Winchester-540-722-3415](http://Alexandria-703-813-1300/Prince-William-703-897-0407/Winchester-540-722-3415)

Virginia Employment Commission - Veterans Services ~ Veterans, Disabled Veterans and Businesses are eligible to receive employment services. Veteran Services are provided by a network of professional Workforce Services Representatives, Disabled Veteran Outreach Specialists and Local Veteran Employment Representatives. ~ **Cynthia Prospers ~ 757-812-8210 or cynthia.prospers@vec.virginia.gov**

Virginia Job Corps ~ Job Corps is a no-cost education and vocational training program administered by the U.S. Department of Labor that helps young people ages 16 through 24 improve the quality of their lives through vocational and academic training. **1-800-733-JOBS or contact the Alexandria office ~ 703-671-5300**

Youth WIOA Program ~ The WIOA Program helps youth ages 17-24 to gain the skills needed to succeed in the workforce through career development and educational support. **Fariyah Kuraishi ~ 571-385-9672**