

GARNISHEE'S ANSWER

Commonwealth of Virginia Va. Code § 8.01-515

To the Garnishee:

1. **Make checks payable to "Clerk of Circuit Court"**, P.O. Box 550, Leesburg, Virginia, 20178.
2. Use this form for your answer/response.
3. Please record the **Case Number and Return/Hearing Date** on all checks and answers to be submitted to the Court.
4. Please mail checks or responses to the Court listed on the Garnishment Summons.

Enclosed is a check made payable to the Clerk of Circuit Court for which is the amount withheld from the judgment debtor.

The garnishee holds no money or other property of the judgment debtor.

The garnishee does not have sufficient information to reasonably identify the judgment debtor.

Explain:

The judgment debtor was not employed by the Garnishee during the period from the service of the summons until the return date.

The judgment debtor's wages, salary, other compensation, or other debt due or property of the judgment debtor, is not specified in the Garnishment Summons.

The debtor's "disposable earnings" are less than the amount statutorily exempt from garnishment.

The judgment debtor's correct Social Security number or taxpayer identification number is not shown on the summons, and the judgment debtor's name and address as shown on the garnishment summons do not match the name and current address of any person as shown on the current payroll records of the garnishee (payor of earnings).

The garnishee is currently deducting the maximum amount for an existing summons:
DATED: _____ RETURN DATE: _____ FROM: _____ COURT _____

The judgment debtor has filed a bankruptcy petition.

The Judgment debtor account is: A solely owned account A joint account held with.....
of containing \$..... funds.
ADDRESS

The funds held by the garnishee consist solely of direct deposited federal benefits and are statutorily exempted from garnishment. (Please specify the specific exemption; attach as necessary.).....

.....
DATE SIGNATURE

.....
(PRINT OR TYPE) NAME AND TITLE OF PERSON SIGNING THIS ANSWER

TO THE GARNISHEE OF PROPERTY OTHER THAN WAGES, SALARIES, COMMISSIONS OR OTHER EARNINGS:

If the summons contains either the social security number or taxpayer identification number of the judgment debtor, or the name and address of the judgment debtor, as either appears in your records, the summons shall be deemed to contain information sufficient to enable you to reasonably identify the judgment debtor. If sufficient or accurate information to enable you to reasonably identify the judgment debtor is provided, you shall (i) answer to the Court, (ii) state what your records show as the last known address for the judgment debtor, and any other information you deem relevant, and (iii) **send to the judgment debtor at the last known address** a copy of this Answer to the Court. This information can be provided on the reverse of this form.

Required information is provided on the Reverse of this GARNISHEE'S ANSWER.

RETURNS DATE

CASE NO.

CL _____

GARNISHEE'S ANSWER

.....
JUDGMENT CREDITOR

V.

.....
JUDGMENT DEBTOR

.....
GARNISHEE

COMPLETE AS LISTED ON GARNISHMENT SUMMONS:

LOUDOUN COUNTY CIRCUIT COURT

.....
COURT NAME

P.O. BOX 550, LEESBURG, VA 20178

.....
COURT ADDRESS

(703) 777-0270

.....
COURT TELEPHONE NUMBER

ATTORNEY FOR GARNISHEE

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In compliance with § 8.01-511.1, provide last known address for the judgment debtor and any other information deemed relevant based on the garnishee's records.

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